

1
2 CITY OF ST. ANTHONY
3 CITY COUNCIL REGULAR MEETING MINUTES
4 AUGUST 22, 2023

5 **CALL TO ORDER.**

6
7 Mayor Stille called the meeting to order at 7:00 p.m.

8
9 **PLEDGE OF ALLEGIANCE.**

10
11 Mayor Stille invited the Council and audience to join in the Pledge of Allegiance.

12
13 **ROLL CALL.**

14
15 Present: Mayor Stille, Councilmembers Jenson, Randle, Walker, and Webster.

16
17 Absent: None.

18
19 Also Present: City Manager Charlie Yunker and Finance Director Shelly Rueckert.

20
21
22 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING**
23 **ITEMS.**

24
25 **I. APPROVAL OF AUGUST 22, 2023 CITY COUNCIL MEETING AGENDA.**

26
27 Motion by Councilmember Jenson, seconded by Councilmember Randle, to approve the City
28 Council Meeting Agenda of August 22, 2023 as presented.

29
30 **Motion carried 5-0.**

31
32 **II. PROCLAMATIONS AND RECOGNITION - NONE.**

33
34 **III. CONSENT AGENDA.**

- 35
36 A. Approval of August 8, 2023 City Council Meeting Minutes.
37 B. Licenses and Permits.
38 C. Claims.

39
40 Motion by Councilmember Webster, seconded by Councilmember Walker, to approve the
41 Consent Agenda items.

42
43 **Motion carried 5-0.**

44
45 **IV. PUBLIC HEARING - NONE.**

46
47 **V. REPORTS FROM COMMISSION AND STAFF - NONE.**
48
49

1 **VI. GENERAL BUSINESS OF COUNCIL.**

2
3 A. 2024 Proposed Budget & Levy Presentation

4
5 Finance Director Rueckert reviewed at the May 23, 2023 City Council work session, the City
6 Council and staff reviewed the updated Street Improvement schedule and its impact on the 2024
7 Debt Levy. On June 13, 2023 a revised Street Improvement Schedule was presented for the City
8 Council's consideration which included two different approaches, one being 2024/2025
9 improvements that included street reconstruction and limited mill and overlay improvements and
10 the other was an extensive mill and overlay improvements over 2024/2025. City Staff favored
11 the latter approach. Per the Council's direction the staff presented the future Street Improvement
12 Plan that reflected extensive mill and overlay project for 2024 and 2025 and the resulting impact
13 on the 2024 debt service levy at the June 27th Council meeting. The Debt Levy provides funding
14 for 2024 debt service payments for the Road Improvement debt, Lease Revenue debt (city
15 buildings) and the Tax Abatement debt (parks and sidewalks). The proposed 2024 Debt Levy
16 was approved at the June 27, 2023 City Council Meeting.

17
18 At the July 11, 2023 Work Session, Staff provided the City Council with an early projection
19 regarding the overall levy and General Fund Budget. Staff presented an updated overall levy
20 scenario and a detailed 2022 General Fund budget at the August 7, 2023 Council Work Session.
21 The overall levy presented included the Housing Redevelopment Authority (HRA), Capital
22 Equipment, Building, Parks and Infrastructure Improvement Funds levies. The Levy proposed
23 below reflects these work session discussions. Council directed the staff to incorporate the items
24 discussed into the 2024 Budget and Levy. Council affirmed the adjustments to the various capital
25 levies that are consistent with the long-term capital plans. No increase in the Housing
26 Redevelopment Authority (HRA) levy was proposed for 2024. The Levy proposed was provided
27 which was a culmination of Council Meetings and Work Sessions discussions to date.

28
29 The proposed 2024 overall levy is \$9,191,133 which represents an increase of \$503,708 or a
30 5.80% increase compared to the 2023 overall levy.

31
32 The General Fund Budget and Levy details and expenditures and revenues were reviewed. The
33 upcoming Budget Meetings include:

- 34 September 12, 2023 City Council Meeting
- 35 October 10, 2023 City Council Work Session
- 36 October 24, 2023 City Council Work Session
- 37 October 24, 2023 City Council Meeting

38
39 The final presentation of the 2024 Budget and Property Tax Levy (Truth in Taxation) hearing is
40 scheduled for the December 12, 2023 Council Meeting. At the meeting Staff will present a recap
41 of the final 2024 Budget and the 2024 Property Tax Levy's impact on property tax bills.

42
43 The Path to the 2024 Tax Levy power point slides were reviewed. A comparison of the 2023 and
44 2024 General Fund and Levy was provided, along with slides including Overall Levy by Fund
45 Type, 2024 General Fund Revenues, and 2024 General Fund Expenditures. The 2024 Budget
46 Cost Drivers include:

1
2 Personnel Costs: 70.0% of expenditures, overall costs up \$353,945 or 5.71%.
3 Contracted Services: 10.4% of expenditures, overall costs up \$66,615.
4 Other Insurance Costs – 5.3% of expenditures, overall costs up by \$114,862.
5

6 PowerPoint slides showing 2024 Proposed Levies, Impact of Debt Levy Relief, and Summary of
7 2024 Budget were reviewed. The General Fund Levy supports the following city services:
8 Administration, Police, Fire, Public Works, Finance, and Parks.
9

10 In 2023, the average homeowner paid \$1,571 for City Services on a home valued at \$396,000 or
11 \$131/month. Tonight’s presentation is just for the Proposed 2024 Budget & Property Tax Levy.
12

13 Mayor Stille asked the Council if they had any questions or comments as there is no action to be
14 taken.
15

16 Councilmember Jenson thanked Finance Director Rueckert for the level of detail on this
17 presentation.
18

19 Mayor Stille stated he has heard that police officers need to be paid well and training provided.
20 St. Anthony is doing this. The cadet program will make the department fully staffed. \$600,000 is
21 going to the Police Department Budget.
22

23 B. Ordinance 2023-04 – Granting CenterPoint Energy Resources Corp. D/B/A CenterPoint
24 Energy Minnesota Gas (“CenterPoint Energy”), Its Successors and Assigns, A
25 Nonexclusive Franchise (“Franchise”) to Construct, Operate, Repair and Maintain
26 Facilities and Equipment for the Transportation, Distribution, Manufacture and Sale of
27 Gas Energy for the Public and Private Use and to use the Public Ways and Grounds of
28 the City of St. Anthony, Minnesota, for Such Purpose: And, Prescribing Certain Terms
29 and Conditions Thereof.
30

31 City Manager Yunker reviewed a memorandum received from City Attorney Jay Lindgren
32 stating the City currently has a franchise ordinance allowing CenterPoint Energy a nonexclusive
33 right to use public grounds and rights of way to distribute natural gas to customers within the
34 City. The current ordinance expires soon and requires consideration of a new ordinance for a 20
35 year period.
36

37 The proposed franchise ordinance is similar to the current ordinance in that it requires (1)
38 agreement with the City about location of gas utilities, (2) allows the City to charge a franchise
39 fee to be established as part of your annual fee schedule (as long as consistent with Minnesota
40 Public Utilities Commission), (3) allows the City to charge permit fees consistent with an annual
41 schedule, and (4) allows the City to require escrow deposits, prior to disturbing any public
42 ground.
43

44 Based on this, there should be no substantial changes to the way the franchise operates over the
45 next 20 years.
46

1 Motion by Councilmember Jenson, seconded by Councilmember Walker, to approve Final
2 Reading and adopt Ordinance 2023-04 – Granting CenterPoint Energy Resources Corp. D/B/A
3 CenterPoint Energy Minnesota Gas (“CenterPoint Energy”), Its Successors and Assigns, A
4 Nonexclusive Franchise (“Franchise”) to Construct, Operate, Repair and Maintain Facilities and
5 Equipment for the Transportation, Distribution, Manufacture and Sale of Gas Energy for the
6 Public and Private Use and to use the Public Ways and Grounds of the City of St. Anthony,
7 Minnesota, for Such Purpose: And, Prescribing Certain Terms and Conditions Thereof.

8
9 **Motion carried 5-0.**

10
11 C. Resolution 23-045 – Approving Summary Publication of Ordinance 2023-04.

12
13 City Manager Charlie Yunker reviewed Council is requested to approve the Summary
14 Publication of Ordinance 2023-04.

15
16 Motion by Councilmember Webster, seconded by Councilmember Walker, to approve
17 Resolution 23-045 – Approving Summary Publication of Ordinance 2023-04.

18
19 **Motion carried 5-0.**

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21 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

22
23 City Manager Yunker had no report.

24
25 Councilmember Walker had no report.

26
27 Councilmember Jenson stated on August 17 he participated in a work session meeting.

28
29 Councilmember Randle noted he also participated in the August 17 work session.

30
31 Councilmember Webster also participated in the August 17 work session.

32
33 Mayor Stille noted his MWMO and Regional Council of Mayors Meetings did not take place this
34 month.

35
36 **VIII. COMMUNITY FORUM.**

37
38 Ms. Carol Carlson, 2700 33rd Avenue NE, she moved here at the end of May last year. She lives
39 across the street from her daughter and has very little garbage each week. She has been getting
40 bills for garbage collection from Aspen for services she does not use. It is \$300 a year. Mayor
41 Stille suggested Ms. Carlson get information from City Staff on the contract wording.

42
43 **IX. INFORMATION AND ANNOUNCEMENTS - NONE.**

44
45 **X. ADJOURNMENT.**

City Council Regular Meeting Minutes

August 22, 2023

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1 Mayor Stille adjourned the meeting at 7:41 p.m.

2

3 Respectfully submitted,

4 Debbie Wolfe

5 *TimeSaver Off Site Secretarial, Inc.*

6

Mayor

7

8 ATTEST: _____

9

City Clerk

APPROVED