

1 CITY OF ST. ANTHONY
2 CITY COUNCIL REGULAR MEETING MINUTES
3 JUNE 13, 2023
4

5 **CALL TO ORDER.**

6 Mayor Stille called the meeting to order at 7:00 p.m.
7

8 **PLEDGE OF ALLEGIANCE.**

9
10 Mayor Stille invited the Council and audience to join in the Pledge of Allegiance.
11

12 **ROLL CALL.**

13
14 Present: Mayor Stille, Councilmembers Walker and Webster.

15
16 Absent: Councilmembers Jenson and Randle.

17
18 Also Present: City Manager Charlie Yunker, City Engineer Justin Messner, and City Planner Steve
19 Gritman.
20

21
22 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING**
23 **ITEMS.**
24

25 **I. APPROVAL OF JUNE 13, 2023 CITY COUNCIL MEETING AGENDA.**

26
27 Motion by Councilmember Webster, seconded by Councilmember Walker, to approve the City
28 Council Meeting Agenda of June 13, 2023 as presented.
29

30 **Motion carried 3-0.**
31

32 **II. PROCLAMATIONS AND RECOGNITION - NONE.**

33
34 **III. CONSENT AGENDA.**

35
36 A. Approval of May 23, 2023 City Council Meeting Minutes.

37 B. Licenses and Permits.

38 C. Claims.

39 D. Resolution 23-031 – Approving the Off Site Gambling License for the Minneapolis NE
40 Lions Club at 3503 Silver Lake Rd NE.
41

42 Motion by Councilmember Walker, seconded by Councilmember Webster, to approve the
43 Consent Agenda items.
44

45 **Motion carried 3-0.**
46

47 **IV. PUBLIC HEARING - NONE.**
48
49

1 **V. REPORTS FROM COMMISSION AND STAFF - NONE.**

2
3 **VI. GENERAL BUSINESS OF COUNCIL.**

4
5 A. Resolution 23-032 – Ordering Preparation of Feasibility Report for the 2024 Street and
6 Utility Improvements.

7
8 City Engineer Justin Messner reviewed the method for selection for reconstruction projects are
9 flood relief effort, existing utility deterioration, pavement condition, and adjacent infrastructure
10 replacement (construction phasing). The method for selection for mill & overlay projects is to
11 maintain and extend the life of previously reconstructed roadways. The method for selection for
12 thin maintenance overlays is a non-structural asphalt layer applied as a maintenance treatment
13 for short-term corrective action. The locations of the street & utility improvement projects were
14 indicated on maps.

15
16 Mr. Messner reviewed this project proposes the following locations for street and utility
17 reconstruction:

18
19 **Alternate #1**

20 Street & Utility Reconstruction

- 21 • 31st Avenue NE from Silver Lake Road to Rankin Road

22
23 Mill and Overlay

- 24 • Hilldale Avenue from Silver Lake Road to Rankin Road
25 • 32nd Avenue NE from Silver Lake Road to Rankin Road
26 • Roosevelt Street from 34th Avenue NE to 37th Avenue NE
27 • 35th Avenue NE from Stinson Boulevard to Harding Street
28 • Edward Street from 34th Avenue NE to 35th Avenue NE
29 • Harding Street from 34th Avenue NE to 36th Avenue NE

30
31 **Alternate #2**

32 Thin Maintenance Overlay

- 33 • 31st Avenue NE from Silver Lake Road to Rankin Road

34
35 Mill and Overlay

- 36 • Hilldale Avenue from Silver Lake Road to Rankin Road
37 • 32nd Avenue NE from Silver Lake Road to Rankin Road
38 • Roosevelt Street from 34th Avenue NE to 37th Avenue NE
39 • 35th Avenue NE from Stinson Boulevard to Harding Street
40 • Edward Street from 33rd Avenue NE to 35th Avenue NE
41 • Harding Street from 34th Avenue NE to 36th Avenue NE
42 • Hilldale Avenue from Belden Drive to Silver Lake Road
43 • 32nd Avenue NE from Edward Street to Silver Lake Road
44 • Edward Street from 31st Avenue NE to 33rd Avenue NE
45 • Belden Drive from 32nd Avenue NE to 34th Avenue NE

- 1 • 34th Avenue NE from Stinson Boulevard to Silver Lake Road
- 2 • Wilson Street from 30th Avenue NE to 32nd Avenue NE
- 3 • Harding Street from 30th Avenue NE to 31st Avenue NE
- 4 • Roosevelt Avenue from 31st Avenue NE to 33rd Avenue NE
- 5 • Roosevelt Avenue from 33rd Avenue NE to North Terminus
- 6 • St. Anthony Road from Roosevelt Street to Edward Street
- 7 • Townview Avenue from Wilson Street to Silver Lake Road
- 8 • 31st Avenue NE from Stinson Boulevard to Silver Lake Road
- 9

10 The project schedule was presented as follows:

- | | |
|---|----------------|
| 11 • Council Authorizes Feasibility | June 13, 2023 |
| 12 • Council Accepts Feasibility | August 8, 2023 |
| 13 • 1 st Public Informational Meeting | September 2023 |
| 14 • 2 nd Public Informational Meeting | November 2023 |
| 15 • Council Approves Plans | December 2023 |
| 16 • Open Bids/Compute Assessments | February 2024 |
| 17 • 3 rd Public Informational Meeting | March 2024 |
| 18 • Public Hearing/Award Contract | April 2024 |
| 19 • Award Sale of Bonds | April 2024 |
| 20 • Begin Construction | June 2024 |
| 21 • Substantial Completion | September 2024 |
| 22 • Final Paving (Reconstruction Only) | June 2025 |
| 23 | |

24 Residents can sign up to receive email and/or text message project status updates by visiting the
25 project webpage located under Government then Projects on the City's website at
26 <https://savmn.com>.

27
28 Mr. Messner showed a chart containing the Bonding Requirements 2024 – 2030 and the Impact
29 to Levy Transition for Options 1 and 2. Charts showing the Annual Street Program Detailed
30 Costs was provided for Council review. The Option 2 is cheaper and saves \$1,248,000 over
31 Option 1.

32
33 Councilmember Webster referred to Option 2 and the years the roads were last reconstructed, she
34 asked about the roads that were reconstructed in the early 2000's. Mr. Messner stated he worked
35 with Ms. Rueckert. Mr. Messner stated streets that were reconstructed in the early 2000's are
36 nearing 20 years. Preventative maintenance was done every 5 years. The City has moved away
37 from chip seal which was the standard practice in the State of Minnesota for 40-50 years. There
38 are now better technologies that do not deteriorate the pavement. Asphalt rejuvenation is done as
39 it keeps the top layer of asphalt flexible.

40
41 Mayor Stille noted there are two options and asked if Council needs to select one option. Mr.
42 Messner stated that would be preferred but if Council wishes it can be included in the feasibility
43 study for added cost.

1 Councilmember Webster asked about 31st Avenue with Option 2 not having 31st Avenue
2 reconstructed until 2030. Mr. Messner stated the concerns on 31st Avenue are on the surface of
3 the street. There are a number of potholes on that street and the pavement is rapidly
4 deteriorating. That is why a thin maintenance overlay is being suggested.

5
6 Mayor Stille referred to the chart showing street by street linear feet and forecast for
7 reconstruction and overlays. Option 1 is a combination of redoing 31st with total reconstruction
8 plus a number of streets for mill and overlay. Option 2 includes many more streets would be
9 touched (4.58 miles). His concern is some of the streets are deteriorating at different levels. Mr.
10 Messner stated the City is falling behind on the Mill and Overlay schedule. Street
11 reconstructions have been done for 30 years. Corrective maintenance is needed on many of the
12 streets. If the street deteriorates too much a total reconstruction would be needed.

13
14 Councilmember Webster stated she noticed on the maps, it would impact a significant number of
15 roads in the community. The bad news is it would impact residents on their summer event plans
16 when their street will be Mill and Overlay. Mr. Messner stated Mill and Overlay generally takes
17 2 weeks when a street reconstruction can last a couple of months. When the pavement is ground
18 residents can still drive on the street. Any curb and gutter needing replacement would also be
19 done with Mill and Overlay. If any of the sanitary sewer manholes would need casting repair
20 maintenance. The sanitary sewer would be televised to see if there is any work needed. A lot of
21 investigation is done to protect the City's investment. If curb replacement is needed that would
22 need to cure for 7 days prior to the mill and overlay being done. The City would oversee the
23 contractor completed mill and overlay promptly. Contractors do not being work until after
24 school is out. The City wants to avoid graduation parties or significant other events at resident's
25 home.

26
27 Mayor Stille stated the Mill and Overlay near his home was not intrusive at all.

28
29 Councilmember Walker asked Councilmember Webster if she considered Option 2 to be less
30 intrusive. Councilmember Webster stated she was concerned about the 4.58 miles and how that
31 would be received by the residents. Mr. Messner stated both options were included in the
32 scheduling and it would actually be July – August doing Mill & Overlays in trying to avoid June
33 events. Feedback can be provided to City Staff at the informational meetings.

34
35 Councilmember Walker asked with two councilmembers being absent should we continue?
36 Mayor Stille stated he feels Option 2 is the way to go as neither Councilmembers have expressed
37 their opinion to me. Mayor Stille feels it is important that we are doing this. There has been
38 accelerated deterioration on some of these roads. He feels a decision can be made this evening.
39 Councilmember Walker stated he agrees that if Option 2 is selected the road deterioration over
40 the winter would be addressed. An example of road needing maintenance is Councilmember
41 Walker's street.

42
43 Mayor Stille asked if there was a consensus for Option 2. Councilmember Webster stated she is
44 thinking through the pros and cons of each option. Mayor Stille noted it would cost more money
45 if both Options are researched. City Engineer Messner stated Option 2 would be the best option.
46 The feasibility will be approved at a later date.

1
2 Councilmember Webster stated if we not had the winter that we just had, she does not know if
3 she would think differently about Option 2. She stated her street is due for Mill & Overlay and
4 although it will cause some disruption, it will help fix the deterioration of the roads.

5
6 Mayor Stille stated the City Engineer is requesting approval and financially, it makes sense from
7 a debt perspective, which is an unexpected plus. Mill & Overlays should be done between 15 and
8 25 years.

9
10 Councilmember Webster stated depending on the next two winters, if deterioration continues, we
11 could look at shifting the roads that are done in the future. Mr. Messner stated there have been
12 watermain breaks in the City. The condition of the watermain on 31st is no worse than others
13 within the City.

14
15 Motion by Councilmember Walker, seconded by Councilmember Webster, to approve
16 Resolution 23-032 – Ordering Preparation of Feasibility Report for the 2024 Street and Utility
17 Improvements using Option 2.

18
19 **Motion carried 3-0.**

20
21 B. Ordinance 2023-01 – Approving Changes to Multiple Sections in the City Code.

22
23 City Planner Steve Gritman provided the information for the First Reading of the current round
24 of City Code updates. The Code Committee prepared the redline ordinance updates with
25 commentary. With Council comment, the formal ordinance format will be prepared for the
26 Second Reading. The code amendment proposals have been reviewed by the Planning
27 Commission at a public hearing on May 16, and the Code Committee has further reviewed those
28 comments and adjusted the versions presented.

29
30 These proposed amendments address the following topics and the revisions were explained:

- 31 1. Parking on Residential Property (Definitions, Locations, Quantity, Required Improvements,
32 etc.)

33
34 Mayor Stille stated he struggles with the one-car vs. two-car garage, noting there is a floor area
35 ratio. Mayor Stille stated the chart colors need to be rechecked.

- 36
37 2. Temporary Structures (including tarps, tents, portable restrooms – permitting and
38 regulations).

39
40 Mayor Stille asked about item “D” and stated when he remodeled his home, there was some
41 construction materials stored on the public right-of-way. He asked if the language was practical.
42 Mr. Gritman stated the materials should be on the owner’s property but may sometimes end up
43 on the right-of way.

- 44
45 3. Temporary Signs (Permitting, Regulations, Duration, Location, etc.)
46

1 Mr. Grittmann stated there is currently no language in the Code for temporary signs. All of the
2 signage rules relate to permanent signage. These are rules for temporary signs. The plan would
3 be to educate the business community over time.

- 4
5 4. Various Administrative updates and adjustments (including penalties, and adjustments to
6 prior amendments to eliminate inconsistencies with other codes, etc.)

7
8 Mayor Stille asked about temporary storage areas and if that is covered in the code. Mr.
9 Grittmann stated it is part of the code already.

10
11 Councilmember Walker asked about the height of the material in the dumpster, noting dumpsters
12 are designed to hold materials that will fit within it.

- 13
14 5. Amendments to the City's Building Code adoption. These changes have been recommended
15 by the Building Official and staff.

16
17 Staff and the Planning Commission recommend that the City Council approve the First Reading
18 of the proposed amendments to the City Code as reflected in the attached ordinance and as
19 reflected in the code language and commentaries, with modifications as directed. Alternative
20 motions would be to recommend denial of the amendments, based on findings to be identified as
21 a part of the City Council discussion or to table action on the amendments, to allow for further
22 research and editing as directed by the Council.

23
24 Motion by Councilmember Webster, seconded by Councilmember Walker, approve First
25 Reading of Ordinance 2023-01 – Approving Changes to Multiple Sections in the City Code.

26
27 **Motion carried 3-0.**

28
29 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

30
31 City Manager Yunker reported the Parks and Environmental Commission met regarding the
32 Climate Plan. The survey was launched and can be found on the main page of the website. Over
33 100 responses have been received so far.

34
35 Councilmember Walker stated Urban Grove is having a ribbon cutting ceremony, which he will
36 attend.

37
38 Councilmember Webster stated on May 25 the Citizen's League sponsored a webinar which she
39 attended.

40
41 Mayor Stille stated on June 5 he attended the Regional Council of Mayors Meeting.

42
43 **VIII. COMMUNITY FORUM.**

44
45 No one appeared to address the City Council.

1 **IX. INFORMATION AND ANNOUNCEMENTS.**

2

3 Councilmember Webster thanked the Police and Fire Departments who responded with a 2-
4 minute response time, to High School graduation and assisted members of the audience needing
5 assistance due to the heat.

6

7 Mayor Stille announced the Nourish 282 Fundraiser during the month of June. More information
8 is available on the website.

9

10 **X. ADJOURNMENT.**

11

12 Mayor Stille adjourned the meeting at 9:56 p.m.

13

14 Respectfully submitted,

15 Debbie Wolfe

16 *TimeSaver Off Site Secretarial, Inc.*

17

18

Mayor

19

ATTEST: _____

20

City Clerk

Approved