



CITY OF SAINT ANTHONY VILLAGE
WORKSESSION AGENDA
Tuesday, November 22, 2022 at 5:45PM

[Join Meeting via Zoom](#)

There is also a dial-in option available. Members of the public who wish to attend the meeting may do so in person.

1. Minutes

Documents:

[WS 11-3-22.PDF](#)

2. Worksession Topics

A. Fund Balance

Shelly Rueckert, Finance Director, presenting.

Documents:

[FUND BALANCE PRESENTATION.PDF](#)

B. Commissioner Interviews

Documents:

[COMMISSION INTERVIEW SCHEDULE.PDF](#)
[CODY HOLLIDAY.PDF](#)
[JOHN HAGEMAN.PDF](#)
[PAUL WHITE.PDF](#)

3. Future Worksession Dates, Times And Agenda Items

Next Worksessions:

Tuesday, November 29th

Joint with Commissions

4. Adjournment

If you would like to request special accommodations or alternative formats, please contact the City Clerk at 612-782-3313 or email city@savmn.com. People who are deaf or hard of hearing can contact us by using 711 Relay.

Our Mission is to be a progressive and welcoming Village that is walkable, sustainable and safe.

City of St. Anthony
CITY COUNCIL WORK SESSION

Minutes

November 3, 2022

Present:

Mayor & Council

Randy Stille, Mayor, Bernard Walker, Thomas Randle, Wendy Webster, Jan Jenson, Councilmembers

Staff:

Charlie Yunker, City Manager and Nicole Miller, Assistant to the City Manager

Consultants:

Joe Dell'Olio, POLCO

Call to Order:

Mayor Stille called the Work Session to order at 6:07 p.m.

Community Survey Results:

Joe Dell'Olio presented the results and methodology of the survey, in which all questions but one (rate of volunteerism to community groups) came back as similar or higher than comparative peers from across the country.

Council discussed the results and asked questions on the response rate overall and how well rental properties were represented in the results. POLCO explained the response rate was typical, and the results are weighted so rental properties are represented accurately.

Staff also highlighted the key takeaways for the city to focus on the next two years, being housing options and affordability, commercial use and improvement, and opportunities to attend cultural activities. Council will discuss at Goal Setting in January.

The results will be presented at the December 13, 2022 regular meeting to the community. Staff will include some examples of how the results can be disaggregated by demographics to see how the responses may differ among different demographic groups. An insert summary of the results will also go in the January newsletter, and through the city social media channels.

Future Work Sessions:

Next Work Sessions will be held on November 29th, 2022, at 6:00pm in the Council Chambers.

Adjournment:

The meeting adjourned at 6:55 p.m.

Respectfully submitted by Charlie Yunker, City Manager.



FUND BALANCE REVIEW

11/22/2022

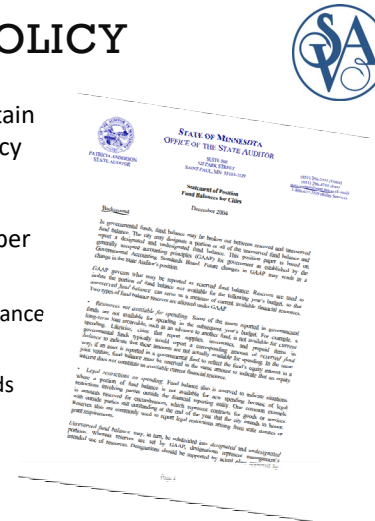
GENERAL FUND BALANCE



- What is Fund Balance?
- Why is it important to monitor?
- Fund Balance Policy provides directions to determine Fund balance and sets the range of fund balance to maintain.

KEY COMPONENTS OF CURRENT POLICY

- Minnesota State Auditor's office recommends that Cities maintain their unassigned General Fund balance at 35-50%. Current policy reflects State Auditor's recommend range.
- If the audited General Fund Balance exceeds policy defined upper range of 50%, policy options include:
 - Reset Fund Balance after Audit, begins the new year with a fund balance in the range of 42.5% -50% based on the Council's discretion
 - Transfer excess fund balance, if any, to capital / special revenue funds based on City Council guidance
 - Retain a Fund Balance in excess of 50%



FUND BALANCE RE-SET ILLUSTRATIONS

	42.5%	45%	47.5%	50%
	Actual	Actual	Actual	Actual
2022 Budgeted Expenditures	\$ 8,013,767	\$ 8,013,767	\$ 8,013,767	\$ 8,013,767
Less Police and Finance contracts	913,072	913,072	913,072	913,072
Net 2022 Budgeted Expenditures	7,100,695	7,100,695	7,100,695	7,100,695
Unassigned Fund Balance @ 12/31/2021	A \$ 3,730,206	\$ 3,730,206	\$ 3,730,206	\$ 3,730,206
2021 Ending Fund balance %	53%	53%	53%	53%
Minimum fund balance range 35-50%				
Opening 2022 Fund Balance (reset to 42.5%-50%)	B \$ 3,017,795	\$ 3,195,313	\$ 3,372,830	\$ 3,550,348
2022 Transfer to Capital / Special Revenue Funds A-B=	\$ 712,411	\$ 534,893	\$ 357,376	\$ 179,859

PROPOSED TRANSFER OF EXCESS FUND BALANCE



Capital Improvement fund	\$ 140,000	Supports replacement of equipment as scheduled
Park Improvement fund	\$ 152,000	Replacement of playground equipment
Community Center fund	<u>\$ 65,000</u>	Supports CC in recognition of the renegotiated lease
	<u>\$ 357,000</u>	

COUNCIL - NEXT STEPS



- Direction to staff on approval or modification of proposed transfers.
- Excess Fund Balance Transfers approved along other fund transfers at December 13, 2022.
- Excess transfers will be retroactive to 1/1/2022.

Planning Commission Interviews
Tuesday, November 22, 2022

Planning Commission (Select top 2 candidates)		
6:00 pm	Cody Holliday-Planning	
6:15 pm	John Hageman-Planning	
6:30 pm	Paul White-Planning	

Process:

We open the applications to all residents. All applicants are being interviewed tonight. The chosen applicants will be appointed by the City Council. You will receive a phone call either way.

Questions for the Planning Commission:

1. The Planning Commission requires a commitment monthly, on the third Tuesday of the month, along with potential of various workshops and attendance at some Council meetings. Do you foresee any problems attending these meetings on a regular basis?
2. Please explain your interest in serving on the Commission.
3. What do you see is the fundamental role of the Commission?
4. What is the one thing that would make St. Anthony Village a better place to live?
5. Have you served on other boards or commissions? Please describe those experiences.

Questions for the Parks Commission:

1. The Parks & Environmental Commission requires a commitment quarterly, typically the first Monday of the month, along with potential of various workshops and attendance at some Council meetings. Do you foresee any problems attending these meetings on a regular basis?
2. Please explain your interest in serving on the Commission.
3. What do you see is the fundamental role of the Commission?
4. What is the one thing that would make St. Anthony Village a better place to live?
5. Have you served on other boards or commissions? Please describe those experiences.

Print

Commission Application - Submission #4470

Date Submitted: 9/27/2022

All applicants are required to be a resident of St. Anthony Village.

Date Received

mm/dd/yyyy

Name*

Cody Holliday

Home Address*

3528 Skycroft Drive

Zip Code*

55418

Phone Number*

6513879903

Email Address*

codyhollidaymn@gmail.com

Please select which commission you are applying for.*

Planning

In order for the Mayor and Council members to have a better understanding of your background and interests, please provide the following information.

Why do you want to serve on a St. Anthony Village Commission?*

My family and I moved to St. Anthony in the fall of 2020. We have young kids who will be entering the Saint Anthony school system next year and we intend on remaining in the village at least until they graduate, if not longer. I am committed to this community and I want to invest my time and expertise back into this community. Joining a commission best suits my interest and skills as an experienced government relations worker.

Please list your prior experience serving on a Board, Commission, etc.*

I am currently the Deputy Board Chair at Reach for Resources, Inc. In addition to this, I report to several boards in the course of my work as a lobbyist.

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Commission Application - Submission #4576

Date Submitted: 11/10/2022

All applicants are required to be a resident of St. Anthony Village.

Date Received

Name*

Home Address*

Zip Code*

Phone Number*

Email Address*

Please select which commission you are applying for.*

In order for the Mayor and Council members to have a better understanding of your background and interests, please provide the following information.

Why do you want to serve on a St. Anthony Village Commission?*

I work in real estate and want to use my 1st hand experience to help my community. I use "real estate" intentionally as I work in a number of specialties including Realtor, property management, and have flipped homes. Before moving to MN in 2012, I worked for the City of Golden, CO in their Urban Renewal Authority after I graduated from the University of Colorado with my Master's in Urban Planning. I focused on tax increment financing but am very familiar with zoning, long rang planning, stakeholder involvement and other aspects of the public planning process. In short I want to use my skills and experience to make Saint Anthony an even better community.

Please list your prior experience serving on a Board, Commission, etc.*

I'm a member of the Environmental Board of Minneapolis Area Association of Realtors. There we're working with community partners to encourage Realtors to promote sustainability. Additionally we're partnering with local builders & remodelers to help create housing that is a viable product for the next 100 years. This means deep energy retrofits of existing building and well insulated buildings that consume less energy. During my tenure with Golden, CO I attended monthly board meetings for our Urban Renewal Authority. While not a member of the board, I became very familiar with the public meeting process including Robert's Rules of Order. Also at that time, I served on the community advisory board for the 2011 US Pro Cycling Challenge. In short think of it as a US version of the Tour de France resulting in a \$1.3M impact on our community over a 3 day weekend.

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Commission Application - Submission #4565

Date Submitted: 11/6/2022

All applicants are required to be a resident of St. Anthony Village.

Date Received

mm/dd/yyyy

Name*

Paul White

Home Address*

Zip Code*

3201 32nd Avenue, NE 55418

Phone Number*

Email Address*

16128401930 paul.white@prcwind.com

Please select which commission you are applying for.*

Planning

In order for the Mayor and Council members to have a better understanding of your background and interests, please provide the following information.

Why do you want to serve on a St. Anthony Village Commission?*

I think my experience working in various forms of development could be helpful, and I want to help keep Saint Anthony great. Raising my family here has been a joy, and I think it's time for me to pitch in.

Please list your prior experience serving on a Board, Commission, etc.*

SERVING:
Marcy-Holmes Neighborhood Association
Approx. 2000-2012
-Land Use Committee Member
-Board Of Directors Member
-Treasurer