



CITY OF SAINT ANTHONY VILLAGE
WORKSESSION AGENDA

Tuesday, November 14, 2023 at 5:45PM

[Join Meeting via Zoom](#)

There is also a dial-in option available. Members of the public who wish to attend the meeting may do so in person.

1. Minutes

2. Worksession Topics

A. Climate Plan- Additional Action Steps

Charlie Yunker, City Manager, presenting.

Documents:

[COVER MEMO.PDF](#)
[ORIGINAL ACTION STEPS IMPLEMENTATION PLAN.PDF](#)
[ADDITIONAL ACTION STEPS.PDF](#)

3. Future Worksession Dates, Times And Agenda Items

A. Future Worksession Dates, Times And Agenda Items

Documents:

[FUTURE AGENDA ITEMS.PDF](#)

4. Adjournment

If you would like to request special accommodations or alternative formats, please contact the City Clerk at 612-782-3313 or email city@savmn.com. People who are deaf or hard of hearing can contact us by using 711 Relay.

Our Mission is to promote a high quality of life to those we serve through outstanding city services.



MEMORANDUM

To: St. Anthony Village City Council
From: Charlie Yunker, City Manager
Date: November 14, 2023 City Council Work Session
Request: Climate Plan-Additional Action Steps

BACKGROUND

On October 16, 2023 the City Council and the Parks and Environmental Commission met for a joint work session to review the draft Climate Plan. During the work session edits were discussed by the group and staff has updated the document for final review on December 4th at the Parks and Environmental Commission meeting and final approval by the City Council on December 12th.

Following the joint work session staff received requests for additional action steps to be added to the Climate Plan. Staff would like the City Council to review the additional action steps prior to final approval the December 12th City Council meeting, so you are aware in advance of the additional proposed action steps.

Included in this packet:

- Original Action steps broken down by Policy, Education, and Operations actions.
- Additional Action steps requested broken down by Policy, Education, and Operations actions.

DISCUSSION ITEMS FOR COUNCIL FEEDBACK

Below are the specific items for discussion and feedback for the City Council:

- Does the Council have any concerns on the additional proposed action steps to the Climate Plan?

Original Action Steps included in Climate Plan			
Focus	Initiative	Actions	Timeline
Water	Continue to reduce drinking water consumption in homes and businesses.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> Water restrictions-enforcement and fees for non-compliance. <p>Education (Staff)</p> <ul style="list-style-type: none"> Educate community on water saving practices. Such as: low maintenance lawn seeds, and low flow fixtures, focus on rental properties. <p>Operations (Staff)</p> <ul style="list-style-type: none"> Enhance leak detection with water meters. Integrate repairs of water meters into infrastructure projects. Educate property owners on leak detection and repairs. 	2024-ongoing
Water	Reduce excess impervious surfaces to improve water infiltration and quality.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> Use of permeable surfaces in new developments and re-developments. Incentive for property owners to remove unused impermeable surfaces. Zoning policy establishing a maximum allowable area of new impervious surfaces in commercial district. 	2024-2027
Water	Establish a revegetation program to replace lost tree cover.	<p>Education (Staff)</p> <ul style="list-style-type: none"> Share existing information with residents and property owners about the climate benefits of trees. <p>Operations (Staff)</p> <ul style="list-style-type: none"> Explore developing a catalog of trees throughout the community that need to be removed and/or replaced. Examine grants at the state and federal level to help with climate-friendly municipal forestry. Determine what tree species would be the strongest and most affordable to replace dead trees. <p>Policy (Council & PEC)</p>	2024-2026

		<ul style="list-style-type: none"> Consider establishing a revegetation fund to help residents pay to have dead trees removed and replaced with more hardy species. 	
Waste	Increase participation in organics composting.	<p>Education (Staff)</p> <ul style="list-style-type: none"> Encourage residents to look into existing composting resources through Ramsey County such as at St. Anthony City Hall or a county yard waste site. Free compostable bags are also available for residents along with a beginner video with instructions. <p>Operations (Staff)</p> <ul style="list-style-type: none"> Consider integrating compost management into regular public facility maintenance, including in schools and at City Hall. Purchase mobile composting and recycling containers for community members to rent for events at public facilities. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> Monitor counties programs for feasibility of providing residents with curbside compost removal. 	2024-2027
Waste	Partner with local organizations to host multiple annual events for proper disposal of hazardous waste, including electronics and appliances.	<p>Education (Staff)</p> <ul style="list-style-type: none"> Share existing educational materials to advertise the harmful impact of the improper disposal of hazardous waste through the City newsletter, posters near waste bins, and during events. Create an annual schedule for drop-off opportunities within SAV and surrounding communities. This could include Clean-Up Days, electronics recycling events, as well as new events. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> Consider establishing a fund to reduce or eliminate the financial barriers of proper hazardous waste disposal. 	2024-ongoing
Waste	Reduce the amount of non-recyclable waste sent to the landfill.	<p>Education (Staff)</p> <ul style="list-style-type: none"> Promote existing educational materials to explain ways to live a minimal-waste lifestyle. Encourage residents to avoid fast-fashion and bulk food purchases that create unnecessary waste. Share information on free resources such as waste audits by MN Waste Wise Foundation. 	2024-ongoing

		<ul style="list-style-type: none"> Promote resident engagement in existing zero-waste efforts. Propose zero-waste events at schools and the community center. Encourage eco-conscious exhibitors at Villagefest and explore sustainable options like a Fix-it Clinic and local recycling organizations. Promote online resale platforms that allow people to purchase used items rather than buying new. Encourage use of online resources to repair home furniture and equipment rather than opting to replace them. Promote deconstruction building waste to be sorted and properly disposed of following the Minnesota Pollution Control Agency (MPCA) guidelines. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> Collaborate with local businesses to determine feasibility and barriers associated with a single-use plastic ban. Based on stakeholder feedback, establish an ordinance addressing single-use plastics. Collaborate with property managers for multi-family housing units to provide compost removal facilities for tenants to dispose of their waste. 	
Energy	Improve the efficiency of homes, businesses, and public facilities in St. Anthony Village.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> Share existing information on resources for reducing energy use in buildings, including the Inflation Reduction Act’s Home Energy Rebates, free energy audits from power companies, etc. Ensure educational resources and opportunities for home energy improvements are accessible to low-income residents. Consider developing an incentive program or grant funding for residents to pursue a home audit. One example would be to refund residents the cost of their home audit if they address a certain number of inefficiencies identified in the home audit. Examine providing low-income residents with financial support in improving home efficiency if a home audit identifies significant issues. Consider adopting a sustainable building policy for all new and remodeled construction projects. Discuss participating in Partners in Energy Program and creating an Energy Action Plan. 	2024-2029

		<p>Education (Staff)</p> <ul style="list-style-type: none"> • Distribute educational materials explaining emerging solutions to electrify buildings that are currently served with natural gas. • Communicate with rental property managers about improvement opportunities to decrease pressure on tenants who may be unable to make substantial changes. 	
Energy	Increase usage of renewable energy	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Share resources with residents explaining the benefits and resources available through utility green power purchase programs and community solar gardens. Target low-to-moderate-income residents who may not have the financial resources to install solar panels but still have interest in renewable energy. • Promote information regarding on-site, solar technology including solar benefits, funding available including through the Inflation Reduction Act and MinnPACE for commercial properties, utility programs (Xcel Energy’s Solar Rewards), SAV’s solar permitting requirements, and solar panel manufacturers/installers to educate residents about solar energy options. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Discuss participating in the Partners in Energy Program and creating an Energy Action Plan. • Address financial barriers for low-to-moderate-income residents by reducing or waiving permit submission fees for solar panels. <p>Operations (Staff)</p> <ul style="list-style-type: none"> • Explore solar panel installation on public facilities. Seek funding from utility providers and government programs, and integrate implementation costs into the annual budget. 	2024-ongoing
Energy	Increase the purchasing of electric devices and appliance alternatives	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Share educational materials on new and emerging electric device alternatives including available funding. Emphasize climate benefits and cost-savings associated with electric energy over gasoline power. <p>Operations (Staff)</p>	2024-ongoing

		<ul style="list-style-type: none"> • Evaluate the condition of existing City equipment and develop a predicted replacement schedule. • Work with Public Works and City Engineering Departments to incorporate electric device alternatives, as practical, into the purchasing plan and account for changes in equipment cost in financial planning. Utilize MPCA grants for alternative landscaping equipment. 	
Transportation	Improve accessibility and increase use of non-motorized transportation infrastructure	<p>Operations (Staff)</p> <ul style="list-style-type: none"> • Evaluate the list of pedestrian and bike route gaps identified in the 2040 Comprehensive Plan and identify routes that are currently noncompliant with ADA standards. Ensure that plans are in place to improve key intersections and routes. • Evaluate the feasibility of restriping and redesigning streets that are common commuter routes to include a bike lane. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Discuss incentivizing residents to use alternative modes of transportation by zoning for limited parking at facilities and event spaces that have sufficient pedestrian infrastructure connecting to existing nearby parking. 	2024-2027
Transportation	Increase electric vehicle ownership across St. Anthony Village	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Examine creating a marketing plan to encourage residents to take advantage of the growing accessibility of EVs. Distribute existing educational materials on the tax incentives of owning an EV. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Consider adopting a policy on publicly-facing charging infrastructure. Determine the most effective locations for EV charging stations at public facilities in SAV. Integrate predicted installation expenses into the budget. Identify a vendor and develop an installation plan. • Consider adopting a policy requiring new multi-use developments to install EV infrastructure. <p>Operations (Staff)</p> <ul style="list-style-type: none"> • Evaluate the condition of the current vehicle fleet and determine which vehicles could feasibly be re-placed by 	2024-2029

		EVs in coming years. Adjust predicted costs in the budget to account for making these changes.	
Transportation	Reduce avoidable vehicle emissions	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Connect residents with MetroTransit route resources and encourage them to utilize public transportation whenever possible. Advertise the immense climate benefits of traveling via public transportation. • Share educational materials about how long cars need to be warmed up during winter weather to avoid unnecessary emissions. • Encourage residents to work from home when they have the opportunity to do so. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Collaborate with Hennepin County on public transit planning, trends, and options for future services to advance goals in this plan. • Collaborate with local schools and businesses to redesign drop-off and pick-up areas, and install signage to encourage drivers to limit idling. 	2024-2027

Additional Action Steps			
Focus	Initiative	Actions	Timeline
Water	Continue to reduce drinking water consumption in homes and businesses.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Add code language to specify that rain sensor is required on new watering systems and put in place a mitigation plan/promotion to encourage existing systems install a rain sensor. • Review city use of sprinklers to ensure behavior and compliance to minimize water usage and adhere to same standards we will hold residents to. <p>Education (Staff)</p> <ul style="list-style-type: none"> • Expand water conservation campaign beyond 4th grade. We should deliver similar training throughout the village. Consider a campaign to incentivize people to take the training. (e.g. how to save money on your water bill) • Offer a water bill consulting service where residents can get advice based on their water usage trends. Develop a checklist of the most common questions/check points for homeowners to adopt. • Create information statistics about spray head volumes (e.g. micro/drip spray heads in gardens) and adequate/appropriate zone coverage. <p>Operations (Staff)</p> <ul style="list-style-type: none"> • Do more to promote rainwater harvesting. We should resume an annual rain barrel workshop and seek out ways to recognize and promote homeowner actions. • Create mechanism for residents to self-report progress in water reduction. 	
Water	Reduce excess impervious surfaces to improve water infiltration and quality.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Revisit recent ordinance change not recognizing pervious pavers. 	

Water	Establish a revegetation program to replace lost tree cover.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Use the city's RFP process to negotiate a reduced rate for homeowners who choose to use a single vendor for tree removal. • Adopt mow-less behavior throughout the summer. 	
Waste	Increase participation in organics composting.	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Promote Hennepin County Food Waste Challenge - month of August. • Promote Hennepin County No Waste Challenge – month of February. <p>Operations (Staff)</p> <ul style="list-style-type: none"> • Apply for Hennepin County recycling grant to secure larger compost and recycling bins for use at community events and in all city facilities, including park pavilions, community services, and city hall. • Organize an annual compost give-away for residents to share in the benefit of composting. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Adopt ordinance that says community event organizers need to use recyclable and compostable products and properly collect and dispose of waste. Additionally, change the current policy that does not allow events to use the drop at city hall (e.g. we were not allowed to use the site for a waste free event at school sponsored by Green Team). 	
Waste	Reduce the amount of non-recyclable waste sent to the landfill.	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Promote Ridwell services • Promote Reuse Store, metal recycling facility and other entities involved in construction recovery to contractors and homeowners involves who are undertaking renovations. <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Incentivize or look at policies to reduce waste from businesses (food service providers use compostables, businesses do more to reduce use of plastic bags). • Adopt policy about building tear down needing to use proper disposal techniques to reduce the amount of waste and reuse/recover material. <p>Operations (Staff)</p>	

		<ul style="list-style-type: none"> • Create a tracking mechanism for residents to self-report progress in water reduction. 	
Energy	Improve the efficiency of homes, businesses, and public facilities in St. Anthony Village.	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Enact policy changes that state any new construction (homes, housing complexes and business) must install electric heating sources (geothermal, heat pump, water/heat pumps). • Subsidize Home Energy Audit for residents who commit to investing in some form of energy efficiency in their homes. <p>Operations (Staff)</p> <ul style="list-style-type: none"> • Partner with Citizens Utility Board to provide consulting resources for homeowners looking to reduce energy costs. • Create tracking mechanism for residents to self-report actions taken in improving energy efficiency (e.g. insulate attic, install steel rooftop, install heat pump). 	
Energy	Increase usage of renewable energy	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Partner with Minnesota Renewable Energy Society to build Community Solar Gardens on public property (e.g. parking lot canopies) where qualifying households can apply for a subscription and save money on their monthly electric bill • Explore solar panel installation on public facilities. Seek funding from utility providers and government programs, and integrate implementation costs into the annual budget. 	
Energy	Increase the purchasing of electric devices and appliance alternatives	<p>Education (Staff)</p> <ul style="list-style-type: none"> • Promote IRA funding for homeowners to shift from gas to heat pumps for heating, water heater and clothes dryer, and to upgrade electric box. <p>Operations (Staff)</p> <ul style="list-style-type: none"> • Create a reporting mechanism for residents to self report when shifting from gas to electric heating, water heaters, and clothes dryers. 	
Transportation	Improve accessibility and increase use of non-motorized transportation infrastructure	<p>Operations (Staff)</p>	

		<ul style="list-style-type: none"> • Install or partner with local service organization to install bicycle repair station along a major biking corridor (e.g. diagonal trail) • Create a self reporting mechanism for people to track the number of miles they spend biking to work to school and for leisure <p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Develop a bike and pedestrian plan to develop specific goals and infrastructure opportunities and participate in regional planning initiatives. <p>Education (Staff)</p> <ul style="list-style-type: none"> • Partner with schools and other local organizations to promote bike to school and bike to work days to create awareness and opportunity to get people out of their cars 	
Transportation	Reduce avoidable vehicle emissions	<p>Policy (Council & PEC)</p> <ul style="list-style-type: none"> • Adopt No-Idle policy for all public parking areas, including City Hall, city park parking lots, and all public facilities. • Develop a policy for Public Works employees to turn-off city vehicles and equipment when not in use. Also advocate for the purchase of city vehicles that have the capability to provide roadside flashing without having to continue to idle. 	

FUTURE COUNCIL AGENDA ITEMS

Date	Type		Staff Present
2023			
November 28	Work Session	Planning & Parks Commission Interviews	City Council City Manager
November 28	Regular	Swearing in Fire Chief Izzy Diaz Fire Prevention Poster Winners 2nd Reading and Adoption Water, Sewer, & Stormwater Street Project Approve Plans & Specifications, Authorize Advertisement for Bids Union Contracts	City Council City Manager
December 12	Work Session	Exit Plan for Existing TIF Districts	City Council City Manager
December 12	Regular	Planning Commission items from November Appoint Parks and Planning Commissioners and Chair/Vice Chairs Setting Salary of City Manager Authorizing Transfers & Closing of Specified Funds Setting the 2024 City & HRA Budgets and Final Property Tax Levy -PUBLIC HEARING 2024 Fee Schedule Quarterly Goals update Final reading and adoption of water, sewer, & stormwater Students in Government Presentation	City Council City Manager Finance Director
December 27	Regular		
2024			
January 09	Work Session		City Council City Manager
January 09	Regular	Planning Commission items from December Housekeeping Resolutions Resolution for the Street Improvement Bond Reimbursement Quarterly Donations & Grants Quarterly Goals update NYFS Agreement Outside Orgs-Council	City Council City Manager
January 23	Regular	Public Works Snow Plowing Operations presentation	City Council City Manager
February 13	Work Session		City Council City Manager
February 13	Regular	Planning Commission items from January Water Conservation Poster Winners Public Hearing-2024 Budget Calendar and Process 2024 Planning Commission Work Plan- (motion only) 2024 Parks and Environmental Commission Work Plan- (motion only) Administration Annual Report Liquor License Renewals	City Council City Manager Finance Director

FUTURE COUNCIL AGENDA ITEMS

Date	Type	Staff Present	
February 27	Regular	Metro-Inet Presentation GreenCorp Member application-resolution Adoption of Strategic Plan Liquor Annual Report	City Council City Manager Liquor Op Manager Public Works Director
March 12	Work Session		City Council City Manager
March 12	Regular	Planning Commission Items from February Public Works Annual Report	City Council City Manager Public Works Director
March 26	Regular	Police Annual Report Wyland Water Challenge	City Council City Manager Police Dept
April 9	Work Session		City Council City Manager
April 9	Regular	Planning Commission Items from March Quarterly Donations & Grants Fire Annual Report Arbor Day Proclamation Earth Day Proclamation Quarterly Goals Update	City Council City Manager Fire Dept
April 23	Regular	Finance Annual Report Insurance Renewal & Tort Limits- Consent	City Council City Manager Finance Director
May 14	Work Session	Discuss Debt Levy/Updated Street Improvement Plan	City Council City Manager
May 14	Regular	Planning Commission items from April	City Council City Manager
May 28	Regular	Villager of the Year and Business of the Year	City Council City Manager
June 11	Work Session	Initial Debt Levy Scenarios	City Council City Manager Liquor Manager
June 11	Regular	Planning Commission Items from May Authorize preparation of feasibility study for 2025 street project	City Council City Manager
June 25	Regular	Commissioner MaryJo McGuire Presentation Approval of 2025 debt levy- PUBLIC HEARING	City Council City Manager

FUTURE COUNCIL AGENDA ITEMS

Date	Type	Staff Present	
July 9	Work Session	2024 Initial Property Tax Levy Scenarios	City Council City Manager
July 9	Regular	Planning Commission items from June Quarterly Donations & Grants Quarterly Goals Update Audit Report	City Council City Manager Finance Director
July 23	Regular	Liquor Operations Mid Year Report VillageFest Presentation Night to Unite Presentation Night to Unite Proclamation	City Council City Manager Liquor Op Mgr Police Chief
August 13	Work Session	Discuss Updated Levy Scenarios/Detailed General Fund Budget	City Council City Manager
August 13	Regular	Planning Commission items from July	City Council City Manager
August 20	Regular	2025 Proposed Budget & Levy Presentation	City Council City Manager Finance Director
September 10	Work Session		City Council City Manager City Planner
September 10	Regular	Planning Commission items from August 2024 Preliminary Operating Budget and Levy- PUBLIC HEARING Students in Leadership-Consent Approve 2025 Feasibility Study and Order Plans and Specs	City Council City Manager Finance Director Engineer
September 24	Regular	Spirit of St. Anthony Award Fire Prevention Presentation Approve Union Contracts	City Council City Manager Police Dept Fire Dept
October 8	Work Session	2024 Long Term Capital Budget Plans	City Council City Manager Finance Director
October 8	Regular	Preliminary Certification of Delinquent Waste Hauler Accounts-Consent Agenda Preliminary Certification of Delinquent Utility Accounts-Consent Agenda Planning Commission items from September	City Council City Manager
October 22	Regular	Quarterly Donations & Grants Quarterly Goals Update	City Council City Manager Finance Director
November 12	Work Session		City Council City Manager

FUTURE COUNCIL AGENDA ITEMS

Date	Type		Staff Present
November 12	Regular	Planning Commission items from October 1st Reading Water, Sewer, & Stormwater- PUBLIC HEARING Presentation on Water and Sewer Rates Canvass election results Approval of CIP	City Council City Manager Finance Director