



CITY OF SAINT ANTHONY VILLAGE  
**WORKSESSION AGENDA**  
Tuesday, October 10, 2023 at 5:45PM

[Join Meeting via Zoom](#)

There is also a dial-in option available. Members of the public who wish to attend the meeting may do so in person.

1. Minutes

A. Approval Of CC WS Meeting Minutes

Documents:

[WS 9-26-23.PDF](#)

2. Worksession Topics

A. 2024 Long Term Capital Budget Plans- Part 1

Deborah Maloney, Finance Director, presenting.

Documents:

[COVER MEMO.PDF](#)  
[2024 BUILDINGS.PDF](#)  
[2024 DEP SUMMARY CIP BUDGET.PDF](#)  
[2024 PARKS IMP.PDF](#)

3. Future Worksession Dates, Times And Agenda Items

A. Future Agenda Items

Next Meeting: Oct 16th - Joint with Parks Commission

Documents:

[FUTURE AGENDA ITEMS.PDF](#)

4. Adjournment

If you would like to request special accommodations or alternative formats, please contact the City Clerk at 612-782-3313 or email [city@savmn.com](mailto:city@savmn.com). People who are deaf or hard of hearing can contact us by using 711 Relay.

***Our Mission is to promote a high quality of life to those we serve through outstanding city services.***

City of St. Anthony  
CITY COUNCIL WORK SESSION

Minutes

September 26, 2023

**Present:**

**Mayor & Council:**

Randy Stille, Mayor, Bernard Walker, Jan Jenson, Thomas Randle, Wendy Webster, Councilmembers

**Staff:**

Charlie Yunker, City Manager, Steve Grittman, City Planner (contracted)

**Call to Order:**

Mayor Stille called the Work Session to order at 6:00 p.m.

**Single Family Home Rentals:**

City Planner Steve Grittman reviewed the materials provided in the packet, which covered information on current single family home rentals in the city, options for regulating of those rentals, samples of short-term home rental regulations and a sample of a land trust model for preserving affordable single family homes.

Council discussed the information and addressed questions proposed by staff to provide staff direction on next steps. Council discussed regulation of single family home rentals and determined the objective of regulation to be the preservation of home ownership in the city. Council expressed the desire to cap the total amount of licenses issued to at or very near the current total, and consider a total licenses issued to a single owner or entity to prevent large-scale corporate ownership.

Council also asked for market value information for the current homes with rental licenses for review when addressing the topic again.

Council discussed regulating of short-term rentals, and expressed the desire to review both a licensing option and a prohibition option for consideration.

Time did not allow for extensive discussion on a land trust option and asked to have the topic included at a future work session as the agenda topics allow.

**Future Work Sessions:**

Next Work Session will be held on October 10<sup>th</sup>, 2023, at 5:45pm in the Council Chambers.

**Adjournment:**

The meeting adjourned at 6:52 p.m.

Respectfully submitted by Charlie Yunker, City Manager.

To: Mayor and Council members  
From: Deborah Maloney, Finance Director  
Re: Proposed 2024 Capital Funds Budget  
Date: October 10, 2023

## **Overview**

The Capital Equipment, Building, and Parks Improvement Funds have been long standing capital funds used by the City. The Stormwater Fund has funded stormwater improvements since the 2015 retirement stormwater bonds. The Utilities Infrastructure Fund was established during 2016 for the replacement of water, sanitary sewer, and fiber optic infrastructure. Lastly, the Street Improvement and Debt Service Plan is the combined activity of the annual street improvement funds and their related debt service funds.

The review of these funds will be divided into two work sessions; at the October 10 work session the Capital Equipment, Building, and Parks Improvement Funds will be reviewed, and at the October 24, 2023 work session the Utilities Infrastructure Fund, the Stormwater Fund, and the Street Improvement and Debt Service Plan will be reviewed.

## **Notable updates by Fund**

### **Buildings Improvement Fund**

- The City Hall / Community Center's five roof top HVAC units and related controls were scheduled for replacement during the timeframe of 2020-2022; four of the five roof top units have been replaced. Updated control units for RTU's have been completed, the Gym roof top unit will be replaced in 2024, the expected cost for this is \$75,000. The controls for this unit do not need replacement.
- The overhead garage doors at City Hall used for Police vehicle parking are scheduled to be replaced in 2024 at an anticipated cost of \$22,500.
- We are obtaining a quote for replacing the City Hall / Community Center's roof given the building is 27 years old. Once the quote is received it will be adjusted for inflation and will replace the current placeholder of a \$180,000 roof replacement in 2025. Along with the roof, the replacement of skylights and gym wall panels as recommended in the Oertel assessment are planned, at an additional cost of \$50,000.
- Quotes for replacing the Fire Station's roof were obtained. While the building is less than 20 years old, roof leaks have been a reoccurring issue. The quotes were used for the estimated roof replacement cost of \$100,000 in 2025. This would follow the rooftop unit and Makeup air unit replacement in 2024. The estimated cost for these replacements is \$48,500.
- Park building costs include \$14,000 for Domestic water heaters at the Emerald Park building and \$8,300 for security upgrades to Silver Point Park warming house.

### **Future considerations for Building Improvement Fund:**

- Renewal of Community Center Lease in 2028.
- Review adequacy of building improvement levy in connection with results of the Oertel evaluation of City Buildings that was conducted in 2023.
- Consider review of Oertel buildings renovation options as a topic for goal setting sessions in 2024.

### **Capital Equipment Fund**

#### **Police**

- Two squads are scheduled for replacement in 2024. Squad mileage is still used as the main factor for replacement. Currently the squad replacement cycle ranges 3-4 years. That cycle is reflected in the Police CIP plan.
- As in past years, certain of the retiring squads are assigned to other purposes until their full useful life has been met. In 2024 either squad 711 or 712, a 2020 Dodge Durango or 2021 Dodge Charger, will repurposed for the PD backup vehicle depending on mileage and daily vehicle needs.
- The replacement of body worn cameras took place in 2023. Future costs include the replacement of facility and squad video cameras in 2025 at an expected cost of \$83,000.

#### **Fire**

- The Fire department's self-contained breathing apparatus (SCBA) equipment was replaced in 2023 at a cost of \$218,240.
- 2024 Fire department costs include replacement of turnout gear and helmets, expected to cost around \$36,000.

#### **Public Works**

- Public Works – Streets Division: The 1995 plow truck was replaced in 2023 at a cost of \$89,749; the plow and additional build up costs will occur in 2024 and are estimated to be \$169,000. The replacement of the 2008 aerial truck is reflected as occurring in 2024-2027. The priority and timing of this purchase will continue to be evaluated over the coming seasons.
- Public Works – Parks Division: The 2023 replacement of a John Deere 4500 Tractor has been rescheduled to 2026 as the tractor is in reasonable condition. The Bobcat 3400G Utility Vehicle is expected to be replace in 2025 at an estimated cost of \$13,200.

## Admin and Finance

- Administration and Finance – 2024 costs include replacing Network Access devices and Wi-Fi routers through Metro I-Net, the cost is expected to be \$10,525. Purchases for election equipment, office furniture and additional financial software are slated for 2024-2026. The priority and timing of these replacements will be evaluated year to year.

### **Future considerations for Capital Improvement Fund:**

- 2024 implementation of phasing out the use of Infrastructure transfers as a CIP source and converting that amount to levy. Available Infrastructure dollars have been reallocated to the debt levy reduction to negate levy impact.

## **Parks Improvement Fund**

- The results of the WSB Parks Evaluation have been used to determine the items and timing of future capital expenditures.
- Present needs included for 2024 are:
  - Silverpoint park playground equipment needs to be replaced. The placeholder for this project assumes the full accessibility option for play equipment, a vendor quote for this is \$220,500.
  - As part of the WSB parks assessment, plans over 2024-2025 are to add accessible picnic tables and benches to Central, Emerald, and Silver Point parks; the estimated cost for the 3 parks is \$30,000, and to add an accessible route to the picnic shelter and grill at Emerald Park is planned for 2025 at a cost estimate of \$15,000.

### **Future considerations for Park Improvement Fund:**

- *The Park improvement fund's revenue source is Park Dedication fees. Allowed uses of park dedication fees are limited in scope. Also, dedication fees are insufficient to add any new amenities in the City Parks. Therefore, the City has been reliant on debt financing for significant additions and improvements. In order to fund the replacement of existing park amenities initiating the city initiated a Parks capital improvement levy in 2021. Currently the levy phasing will be able to fund projects that are smaller in scope, however, larger scope projects will continue to be debt reliant.*

## Summary

The proposed 2024 Capital Funds budgets align revenue sources with appropriate needs to ensure sustainability. The budgets as presented are intended to support the Cities present level of services and maintain the City's infrastructure for current and future community members.

**BUILDINGS IMPROVEMENT PLAN 2023 - 2040**

| <u>SOURCES</u>                      | EST. ACTUAL       |                   | 2024              | 2025              | 2026              | 2027              | 2028-2033           | 2034-2040           |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
|                                     | 2023              | 2023              |                   |                   |                   |                   |                     |                     |
| Community Center Fund Transfer      | \$ 110,000        | \$ 110,000        | \$ 115,000        | \$ 120,000        | \$ 125,000        | \$ 130,000        | \$ 810,000          | \$ 840,000          |
| Reimbursement for Liquor Stores     | 4,500             | 23,830            | 11,000            | 183,960           | 21,600            | 15,000            | 66,460              | 36,000              |
| GF Excess Fund balance Transfer (1) | -                 | -                 | -                 | -                 | -                 | -                 | -                   | -                   |
| Building Improvement Levy (2)       | 93,000            | 93,000            | 98,000            | 103,000           | 108,000           | 113,000           | 718,000             | 720,000             |
| <b>TOTAL</b>                        | <b>\$ 207,500</b> | <b>\$ 226,830</b> | <b>\$ 224,000</b> | <b>\$ 406,960</b> | <b>\$ 254,600</b> | <b>\$ 258,000</b> | <b>\$ 1,594,460</b> | <b>\$ 1,596,000</b> |
|                                     |                   |                   |                   |                   |                   |                   |                     |                     |
| <u>USES</u>                         |                   |                   |                   |                   |                   |                   |                     |                     |
| City Hall/Community Center          | \$ 46,500         | \$ 129,420        | \$ 97,500         | \$ 266,000        | \$ 175,000        | \$ -              | \$ 450,073          | \$ 254,028          |
| Fire Station                        | -                 | -                 | 53,500            | 112,500           | 53,000            | 50,000            | 269,865             | 144,220             |
| Public Works                        | 7,500             | 7,500             | -                 | 125,502           | 240,000           | -                 | 333,996             | 245,500             |
| Park Shelters                       | 9,000             | 14,180            | 22,300            | 73,950            | 15,000            | 30,000            | 88,180              | 71,000              |
| Liquor Stores                       | 4,500             | 23,830            | 11,000            | 183,960           | 21,600            | 15,000            | 66,460              | 36,000              |
| <b>TOTAL</b>                        | <b>\$ 67,500</b>  | <b>\$ 174,930</b> | <b>\$ 184,300</b> | <b>\$ 761,912</b> | <b>\$ 504,600</b> | <b>\$ 95,000</b>  | <b>\$ 1,208,573</b> | <b>\$ 750,748</b>   |
|                                     |                   |                   |                   |                   |                   |                   |                     |                     |
| <b>NET CHANGE</b>                   | <b>140,000</b>    | <b>51,900</b>     | <b>39,700</b>     | <b>(354,952)</b>  | <b>(250,000)</b>  | <b>163,000</b>    | <b>385,887</b>      | <b>845,252</b>      |
| <b>BEGINNING CASH BALANCE</b>       | <b>569,612</b>    | <b>569,612</b>    | <b>621,512</b>    | <b>661,212</b>    | <b>306,260</b>    | <b>56,260</b>     | <b>219,260</b>      | <b>605,147</b>      |
| <b>ENDING CASH BALANCE</b>          | <b>\$ 709,612</b> | <b>\$ 621,512</b> | <b>\$ 661,212</b> | <b>\$ 306,260</b> | <b>\$ 56,260</b>  | <b>\$ 219,260</b> | <b>\$ 605,147</b>   | <b>\$ 1,450,399</b> |

(1) Transfer of Excess GF fund balance if available.

(2) Additional Building Improvement Levy of \$5,000 annually, paused for 2021, on schedule for 2023. Tops out at \$120,000 in 2029.

**CAPITAL EQUIPMENT 2024 - 2040**

| <b>SOURCES</b>                               | <b>2023</b>         | <b>EST. ACTUAL 2023</b> | <b>2024</b>       | <b>2025</b>        | <b>2026</b>       | <b>2027</b>         | <b>2028-2033</b>    | <b>2034-2040</b>    |
|--|---------------------|-------------------------|-------------------|--------------------|-------------------|---------------------|---------------------|---------------------|
| Capital Improvement Levy                     | \$ 338,200          | \$ 338,200              | \$ 368,200        | \$ 398,200         | \$ 428,200        | \$ 458,000          | \$ 3,379,200        | \$ 4,166,400        |
| Infrastructure Transfer                      | 90,000              | 90,000                  | 90,000            | 90,000             | 90,000            | 90,000              | 270,000             | 270,000             |
| Trade/Sale of Equipment                      | 55,000              | 55,916                  | 45,000            | 45,000             | 45,000            | 45,000              | 270,000             | 270,000             |
| Donations/Grants                             | 424,079             | 521,325                 | -                 | -                  | -                 | -                   | -                   | 33,000              |
| GF Excess Fund balance Transfer (1)          | 100,000             | -                       | 125,000           | -                  | -                 | -                   | -                   | -                   |
| Interest / Equipment note proceeds           | 7,500               | 7,500                   | 7,500             | 7,500              | 7,500             | 7,500               | 920,000             | 12,000              |
| <b>TOTAL</b>                                 | <b>\$ 1,014,779</b> | <b>\$ 1,012,941</b>     | <b>\$ 635,700</b> | <b>\$ 540,700</b>  | <b>\$ 570,700</b> | <b>\$ 600,500</b>   | <b>\$ 4,839,200</b> | <b>\$ 4,751,400</b> |
| <b>Uses</b>                                  |                     |                         |                   |                    |                   |                     |                     |                     |
| Police                                       | \$ 178,193          | \$ 279,856              | \$ 201,373        | \$ 275,634         | \$ 85,001         | \$ 267,186          | \$ 1,725,071        | \$ 1,755,280        |
| Fire   | 185,269             | 278,948                 | 138,420           | 151,095            | 190,001           | 238,126             | 1,136,046           | 1,181,414           |
| Administration/Finance                       | 48,764              | 48,130                  | 10,525            | 60,618             | 50,000            | 13,367              | 149,035             | 149,667             |
| Streets                                      | 77,795              | 79,549                  | 3,296             | 104,844            | -                 | 5,000               | 121,328             | 596,589             |
| Parks  | 126,366             | 165,081                 | 7,182             | 16,479             | 103,270           | 28,105              | 279,497             | 407,276             |
| DAILY OPERATIONS-MINIMAL EQUIPMENT NEEDS     | 616,387             | 851,563                 | 360,795           | 608,670            | 428,272           | 551,785             | 3,410,977           | 4,090,225           |
| NET CHANGE BEFORE BIG TICKET ITEMS BELOW     | <b>\$ 398,392</b>   | <b>\$ 161,378</b>       | <b>\$ 274,905</b> | <b>\$ (67,970)</b> | <b>\$ 142,428</b> | <b>\$ 48,715</b>    | <b>\$ 1,428,223</b> | <b>\$ 661,175</b>   |
| <b>SPECIFIC OPERATIONS - EQUIPMENT NEEDS</b> |                     |                         |                   |                    |                   |                     |                     |                     |
| <b>Scheduled Items</b>                       |                     |                         |                   |                    |                   |                     |                     |                     |
| Fire Engines*                                | 424,079             | 437,328                 | -                 | -                  | -                 | -                   | 915,296             | -                   |
| SCBA COMPLETE PACK                           | 218,700             | 218,240                 | -                 | -                  | -                 | -                   | -                   | -                   |
| Dump Trucks (moved 1 DT to utility fund)     | -                   | 89,749                  | 160,893           | -                  | -                 | -                   | 251,528             | 331,870             |
| 2008 F750 High Ranger Aerial Truck           | -                   | -                       | -                 | -                  | -                 | 195,806             | -                   | -                   |
| 1991 FIRE UTILITY TRUCK (rebuild vs replace) | -                   | 96,112                  | -                 | -                  | -                 | -                   | -                   | -                   |
| 1999 Parks 4500 Tractor                      | -                   | -                       | -                 | -                  | 57,765            | -                   | -                   | -                   |
| SIGNIFICANT ITEMS                            | <b>642,779</b>      | <b>841,429</b>          | <b>160,893</b>    | <b>-</b>           | <b>57,765</b>     | <b>195,806</b>      | <b>1,166,824</b>    | <b>331,870</b>      |
| NET CHANGE                                   | <b>\$ (244,387)</b> | <b>\$ (680,051)</b>     | <b>\$ 114,012</b> | <b>\$ (67,970)</b> | <b>\$ 84,663</b>  | <b>\$ (147,091)</b> | <b>\$ 261,399</b>   | <b>\$ 329,305</b>   |
| BEGINNING CASH BALANCE                       | <b>\$ 1,069,435</b> | <b>\$ 825,048</b>       | <b>\$ 144,997</b> | <b>\$ 259,009</b>  | <b>\$ 191,038</b> | <b>\$ 275,701</b>   | <b>\$ 128,610</b>   | <b>\$ 390,009</b>   |
| ENDING CASH BALANCE                          | <b>\$ 825,048</b>   | <b>\$ 144,997</b>       | <b>\$ 259,009</b> | <b>\$ 191,038</b>  | <b>\$ 275,701</b> | <b>\$ 128,610</b>   | <b>\$ 390,009</b>   | <b>\$ 719,314</b>   |

\* CURRENT PLAN IS TO FINANCE FUTURE ENGINE PURCHASES, UNLESS POST 2023 DEBY LEVY FUNDING IS AVAILABLE  
and Fund balance policy, 2023 Transfer based on estimated



| PARKS IMPROVEMENT PROGRAM |            |   |                                   |       |            |           |          |          |          |          |          |          |      |      |            |           |      |      |            |            |      |            |      |
|---------------------------|------------|---|-----------------------------------|-------|------------|-----------|----------|----------|----------|----------|----------|----------|------|------|------------|-----------|------|------|------------|------------|------|------------|------|
| 501                       |            |   |                                   |       |            |           |          |          |          |          |          |          |      |      |            |           |      |      |            |            |      |            |      |
| PARK                      | CIRA       | DESCRIPTION   | INTERNAL COST EST / QUOTE         | COUNT | Est Actual |           | 2024     | 2025     | 2026     | 2027     | 2028     | 2029     | 2030 | 2031 | 2032       | 2033      | 2034 | 2035 | 2036       | 2037       | 2038 | 2039       | 2040 |
|                           |            |   |                                   |       | 2023       | 2023      |          |          |          |          |          |          |      |      |            |           |      |      |            |            |      |            |      |
| <b>Central Park</b>       | 2003       | <b>Park Amenities</b>   |                                   |       |            |           |          |          |          |          |          |          |      |      |            |           |      |      |            |            |      |            |      |
|                           | LEVY       | Signage   | \$2,500                           | 3     | \$ -       | \$ -      | \$ -     | \$ -     | \$ -     | \$ -     | \$ 8,250 | \$ -     | \$ - | \$ - | \$ -       | \$ -      | \$ - | \$ - | \$ -       | \$ -       | \$ - | \$ -       |      |
|                           | PD         | Play Equipment  | \$110,000                         |       | -          | -         | -        | -        | -        | -        | 10,000   | -        | -    | -    | -          | -         | -    | -    | -          | 149,600    | -    | -          |      |
|                           | PD         | Skateboard Park (Replacement: fence in 2027, surface in 2033) | \$60,000                          |       | 10,000     | 10,606    | -        | -        | -        | 5,000    | -        | -        | -    | -    | -          | 66,000    | -    | -    | -          | -          | -    | -          |      |
|                           | PD         | Skating Rink - hockey (future replacements)                   |                                   |       | -          | -         | -        | -        | -        | -        | -        | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | LEVY       | Bituminous Trails   | TBD/part of future Mill & Overlay |       | -          | -         | -        | -        | -        | -        | -        | -        | TBD  | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | PD         | Splash Pad/Shade Structures & Seating                         | \$175,000 original cost           |       | -          | -         | -        | -        | -        | -        | -        | 25,000   | -    | -    | -          | -         | -    | -    | -          | -          | -    | 250,000    |      |
|                           | short term | Provide accessible picnic tables and benches                  | \$15,000                          |       | -          | -         | 7,500    | 7,500    | -        | -        | -        | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | long term  | Basketball Court  |                                   |       | -          | -         | -        | -        | -        | -        | -        | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | long term  | Relocate/additional accessible parking near Pavilion          | Explore Feasibility               |       | -          | -         | -        | -        | -        | -        | -        | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           |            | <b>TOTAL</b>  |                                   |       | \$ 10,000  | \$ 10,606 | \$ 7,500 | \$ 7,500 | \$ -     | \$ 5,000 | \$18,250 | \$25,000 | \$ - | \$ - | \$ -       | \$ 66,000 | \$ - | \$ - | \$ 149,600 | \$ -       | \$ - | \$ 250,000 |      |
| <b>Emerald Park</b>       | 2009       | <b>Park Amenities</b>   |                                   |       |            |           |          |          |          |          |          |          |      |      |            |           |      |      |            |            |      |            |      |
|                           | LEVY       | Signage   | \$2,500                           | 1     | -          | -         | -        | -        | -        | -        | 2,750    | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | PD         | Play Equipment  | \$97,000 Original                 |       | -          | -         | -        | -        | 10,000   | -        | -        | -        | -    | -    | 260,000    | -         | -    | -    | -          | -          | -    | -          |      |
|                           | PD         | Skating Rink - hockey (future replacements)                   | \$60,000                          |       | -          | -         | -        | -        | -        | -        | -        | -        | -    | -    | -          | 69,000    | -    | -    | -          | -          | -    | -          |      |
|                           | LEVY       | Bituminous Trails   | TBD/part of future Mill & Overlay |       | -          | -         | -        | -        | -        | -        | -        | -        | TBD  | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | short term | Provide accessible picnic tables and benches                  | \$196,000 original cost           |       | -          | -         | 5,000    | -        | -        | -        | -        | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | PD         | Splash Pad/Shade Structures & Seating                         |                                   |       | -          | -         | -        | -        | -        | -        | -        | 40,000   | -    | -    | -          | -         | -    | -    | -          | 275,000    | -    | -          |      |
|                           | short term | Provide accessible route to picnic shelter and grill          | TBD/part of future Mill & Overlay |       | -          | -         | -        | 15,000   | -        | -        | -        | -        | -    | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | long term  | Provide improved accessible parking                           | Explore Feasibility               |       | -          | -         | -        | -        | -        | -        | -        | -        | TBD  | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           | long term  | Provide accessible seating and access to ballfield            | Explore Feasibility               |       | -          | -         | -        | -        | -        | -        | -        | -        | TBD  | -    | -          | -         | -    | -    | -          | -          | -    | -          |      |
|                           |            | <b>TOTAL</b>  |                                   |       | \$ -       | \$ -      | \$ 5,000 | \$15,000 | \$10,000 | \$ -     | \$ 2,750 | \$40,000 | \$ - | \$ - | \$ 260,000 | \$ 69,000 | \$ - | \$ - | \$ -       | \$ 275,000 | \$ - | \$ -       |      |

| PARKS IMPROVEMENT PROGRAM |            |  |                                   |       |                  |                  |                  |                 |                 |                 |                 |                 |                 |             |                   |                   |             |             |                   |                  |             |      |      |
|---------------------------|------------|--|-----------------------------------|-------|------------------|------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|-------------------|-------------------|-------------|-------------|-------------------|------------------|-------------|------|------|
| 501                       |            |  |                                   |       |                  |                  |                  |                 |                 |                 |                 |                 |                 |             |                   |                   |             |             |                   |                  |             |      |      |
| PARK                      | CIRA       | DESCRIPTION  | INTERNAL COST EST / QUOTE         | COUNT | Est Actual       |                  | 2024             | 2025            | 2026            | 2027            | 2028            | 2029            | 2030            | 2031        | 2032              | 2033              | 2034        | 2035        | 2036              | 2037             | 2038        | 2039 | 2040 |
|                           |            |  |                                   |       | 2023             | 2023             |                  |                 |                 |                 |                 |                 |                 |             |                   |                   |             |             |                   |                  |             |      |      |
| <b>Silver Point Park</b>  | 1998       | <b>Park Amenities</b>                                |                                   |       |                  |                  |                  |                 |                 |                 |                 |                 |                 |             |                   |                   |             |             |                   |                  |             |      |      |
|                           | LEVY       | Signage  | \$2,500                           |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | 4,250             | -           | -           | -                 | -                | -           |      |      |
|                           | PD         | Play Equipment (assumes full accessibility option)   | VENDOR QUOTE                      |       | 141,300          | -                | 220,500          | -               | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | LEVY       | Bituminous Trails                                    | TBD/part of future Mill & Overlay |       | -                | -                | -                | -               | -               | -               | -               | -               | TBD             | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | LEVY       | Drinking Fountains                                   | \$7,500                           |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | short term | Provide accessible picnic tables and benches         |                                   |       | -                | -                | 5,000            | 5,000           | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | short term | Additional Wayfinding on Silver Lake Road & 29th Ave |                                   |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           |            | <b>TOTAL</b>   |                                   |       | <b>\$141,300</b> | <b>\$ -</b>      | <b>\$225,500</b> | <b>\$ 5,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ 4,250</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b> |      |      |
| <b>Trillium Park</b>      | 1980       | <b>Park Amenities</b>                                |                                   |       |                  |                  |                  |                 |                 |                 |                 |                 |                 |             |                   |                   |             |             |                   |                  |             |      |      |
|                           | LEVY       | Signage  | \$2,500                           |       | -                | -                | -                | -               | -               | -               | -               | 3,750           | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | LEVY       | Fountain   | \$10,000                          |       | -                | -                | -                | -               | -               | -               | 12,500          | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | LEVY       | Sidewalk   |                                   |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | TBD         |      |      |
|                           |            | <b>TOTAL</b>   |                                   |       | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$12,500</b> | <b>\$ 3,750</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b> |      |      |
| <b>Water Tower Park</b>   | 2004       | <b>Park Amenities</b>                                |                                   |       |                  |                  |                  |                 |                 |                 |                 |                 |                 |             |                   |                   |             |             |                   |                  |             |      |      |
|                           | LEVY       | Signage  | \$2,500                           |       | -                | -                | -                | -               | -               | -               | -               | 3,750           | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | PD         | Play Equipment (assumes full accessibility option)   | \$440,000                         |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | 638,000           | -           | -           | -                 | -                | -           |      |      |
|                           | LEVY       | Tennis Courts / Repairs Resurface                    |                                   |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | 253,750     |      |      |
|                           | LEVY       | Bituminous Trails                                    | TBD/part of future Mill & Overlay |       | -                | -                | -                | -               | -               | -               | -               | -               | TBD             | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | LEVY       | Iron Railing and Archway painting                    |                                   |       | -                | -                | -                | -               | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           | short term | Provide accessible picnic tables and benches.        |                                   |       | -                | -                | 5,000            | 5,000           | -               | -               | -               | -               | -               | -           | -                 | -                 | -           | -           | -                 | -                | -           |      |      |
|                           |            | <b>TOTAL</b>   |                                   |       | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ 5,000</b>  | <b>\$ 5,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 3,750</b> | <b>\$ -</b>     | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ 638,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b> |      |      |
|                           |            | <b>TOTAL PARK IMPROVEMENTS</b>                       |                                   |       | <b>\$151,300</b> | <b>\$ 10,606</b> | <b>\$243,000</b> | <b>\$32,500</b> | <b>\$10,000</b> | <b>\$ 5,000</b> | <b>\$33,500</b> | <b>\$72,500</b> | <b>\$ -</b>     | <b>\$ -</b> | <b>\$ 260,000</b> | <b>\$ 777,250</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 149,600</b> | <b>\$275,000</b> | <b>\$ -</b> |      |      |

# FUTURE COUNCIL AGENDA ITEMS

| Date        | Type         |  | Staff Present                                    |
|-------------|--------------|--|--|
| <b>2023</b> |              |  |  |
| October 16  | Work Session | Joint with Parks Commission  | City Council<br>City Manager                     |
| October 24  | Work Session | 2024 Water and Sewer Budgets and rate adjustments<br>2024 Long Term Capital Budget Plans Part 2  | City Council<br>City Manager<br>Finance Director |
| October 24  | Regular      | Quarterly Donations & Grants<br>Quarterly Goals Update<br>Union Contracts<br>Donation to FD  | City Council<br>City Manager<br>Finance Director |
| November 13 | Work Session | Planning Commission Interviews   | City Council<br>City Manager                     |
| November 14 | Regular      | Planning Commission items from October<br>1st Reading Water, Sewer, & Stormwater- <b>PUBLIC HEARING</b><br>Presentation on Water and Sewer Rates<br>Canvass election results<br>Approval of CIP  | City Council<br>City Manager<br>Finance Director |
| November 28 | Work Session | Planning & Parks Commission Interviews   | City Council<br>City Manager                     |
| November 28 | Regular      | Fire Prevention Poster Winners<br>2nd Reading and Adoption Water, Sewer, & Stormwater<br>Street Project Approve Plans & Specifications, Authorize Advertisement for Bids   | City Council<br>City Manager                     |
| December 12 | Work Session | Exit Plan for Existing TIF Districts   | City Council<br>City Manager                     |
| December 12 | Regular      | Planning Commission items from November<br>Appoint Parks and Planning Commissioners and Chair/Vice Chairs<br>Setting Salary of City Manager<br>Authorizing Transfers & Closing of Specified Funds<br>Setting the 2024 City & HRA Budgets and Final Property Tax Levy - <b>PUBLIC HEARING</b><br>2024 Fee Schedule<br>Quarterly Goals update<br>Final reading and adoption of water, sewer, & stormwater<br>Students in Government Presentation | City Council<br>City Manager<br>Finance Director |
| December 27 | Regular      |  |  |
| <b>2024</b> |              |  |  |
| January 09  | Work Session |  | City Council<br>City Manager                     |

# FUTURE COUNCIL AGENDA ITEMS

| Date        | Type         |  | Staff Present  |
|-------------|--------------|--|--|
| January 09  | Regular      | Planning Commission items from December<br>Housekeeping Resolutions<br>Resolution for the Street Improvement Bond Reimbursement<br>Quarterly Donations & Grants<br>Quarterly Goals update<br>NYFS Agreement<br>Outside Orgs-Council  | City Council<br>City Manager   |
| January 23  | Regular      | Public Works Snow Plowing Operations presentation  | City Council<br>City Manager   |
| February 13 | Work Session |  | City Council<br>City Manager   |
| February 13 | Regular      | Planning Commission items from January<br>Water Conservation Poster Winners<br>Public Hearing-2024 Budget Calendar and Process<br>2024 Planning Commission Work Plan- (motion only)<br>2024 Parks and Environmental Commission Work Plan- (motion only)<br>Administration Annual Report<br>Liquor License Renewals | City Council<br>City Manager<br>Finance Director                           |
| February 27 | Regular      | Metro-Inet Presentation<br>GreenCorp Member application-resolution<br>Adoption of Strategic Plan<br>Liquor Annual Report   | City Council<br>City Manager<br>Liquor Op Manager<br>Public Works Director |
| March 12    | Work Session |  | City Council<br>City Manager   |
| March 12    | Regular      | Planning Commission Items from February<br>Public Works Annual Report  | City Council<br>City Manager<br>Public Works Director                      |
| March 26    | Regular      | Police Annual Report<br>Wyland Water Challenge   | City Council<br>City Manager<br>Police Dept                                |
| April 9     | Work Session |  | City Council<br>City Manager   |
| April 9     | Regular      | Planning Commission Items from March<br>Quarterly Donations & Grants<br>Fire Annual Report<br>Arbor Day Proclamation<br>Earth Day Proclamation<br>Quarterly Goals Update   | City Council<br>City Manager<br>Fire Dept                                  |
| April 23    | Regular      | Finance Annual Report<br>Insurance Renewal & Tort Limits- Consent  | City Council<br>City Manager<br>Finance Director                           |

# FUTURE COUNCIL AGENDA ITEMS

| Date         | Type         |  | Staff Present   |
|--------------|--------------|--|---|
| May 14       | Work Session | Discuss Debt Levy/Updated Street Improvement Plan  | City Council<br>City Manager                                  |
| May 14       | Regular      | Planning Commission items from April   | City Council<br>City Manager                                  |
| May 28       | Regular      | Villager of the Year and Business of the Year  | City Council<br>City Manager                                  |
| June 11      | Work Session | Initial Debt Levy Scenarios  | City Council<br>City Manager<br>Liquor Manager                |
| June 11      | Regular      | Planning Commission Items from May<br>Authorize preparation of feasibility study for 2025 street project   | City Council<br>City Manager                                  |
| June 25      | Regular      | Commissioner MaryJo McGuire Presentation<br>Approval of 2025 debt levy- <b>PUBLIC HEARING</b>  | City Council<br>City Manager                                  |
| July 9       | Work Session | 2024 Initial Property Tax Levy Scenarios   | City Council<br>City Manager                                  |
| July 9       | Regular      | Planning Commission items from June<br>Quarterly Donations & Grants<br>Quarterly Goals Update<br>Audit Report  | City Council<br>City Manager<br>Finance Director              |
| July 23      | Regular      | Liquor Operations Mid Year Report<br>VillageFest Presentation<br>Night to Unite Presentation<br>Night to Unite Proclamation  | City Council<br>City Manager<br>Liquor Op Mgr<br>Police Chief |
| August 13    | Work Session | Discuss Updated Levy Scenarios/Detailed General Fund Budget  | City Council<br>City Manager                                  |
| August 13    | Regular      | Planning Commission items from July  | City Council<br>City Manager                                  |
| August 20    | Regular      | 2025 Proposed Budget & Levy Presentation   | City Council<br>City Manager<br>Finance Director              |
| September 10 | Work Session |  | City Council<br>City Manager<br>City Planner                  |
| September 10 | Regular      | Planning Commission items from August<br>2024 Preliminary Operating Budget and Levy- <b>PUBLIC HEARING</b><br>Students in Leadership-Consent<br>Approve 2025 Feasibility Study and Order Plans and Specs | City Council<br>City Manager<br>Finance Director<br>Engineer  |

# FUTURE COUNCIL AGENDA ITEMS

| Date         | Type         |   | Staff Present  |
|--------------|--------------|---|--|
| September 24 | Regular      | Spirit of St. Anthony Award<br>Fire Prevention Presentation<br>Approve Union Contracts  | City Council<br>City Manager<br>Police Dept<br>Fire Dept |
| October 8    | Work Session | 2024 Long Term Capital Budget Plans Part 1  | City Council<br>City Manager<br>Finance Director         |
| October 8    | Regular      | Preliminary Certification of Delinquent Waste Hauler Accounts-Consent Agenda<br>Preliminary Certification of Delinquent Utility Accounts-Consent Agenda<br>Planning Commission items from September | City Council<br>City Manager                             |