



CITY OF SAINT ANTHONY VILLAGE
WORKSESSION AGENDA

Tuesday, June 27, 2023 at 5:45PM

[Join Meeting via Zoom](#)

There is also a dial-in option available. Members of the public who wish to attend the meeting may do so in person.

1. Minutes
2. Approval Of CC WS Meeting Minutes

Documents:

[WS 6-13-23.PDF](#)

3. Worksession Topics

A. THC Licensing

Steve Grittman, City Planner, presenting.

Documents:

[COVER MEMO.PDF](#)

[SAV HEMP ORDINANCE DRAFT 1 BASE.PDF](#)

4. Future Worksession Dates, Times And Agenda Items

A. Future Agenda Items

Next Worksession: July 11th - 2024 Initial Property Tax Levy Scenarios

Documents:

[FUTURE AGENDA ITEMS.PDF](#)

5. Adjournment

If you would like to request special accommodations or alternative formats, please contact the City Clerk at 612-782-3313 or email city@savmn.com. People who are deaf or hard of hearing can contact us by using 711 Relay.

Our Mission is to promote a high quality of life to those we serve through outstanding city services.

City of St. Anthony
CITY COUNCIL WORK SESSION

Minutes

June 13, 2023

Present:

Mayor & Council:

Randy Stille, Mayor, Bernard Walker, Wendy Webster, Councilmembers

Absent:

Thomas Randle, Jan Jenson

Staff:

Mike Larson, Liquor Operations Manager, Steve Grittman, City Planner

Call to Order:

Mayor Stille called the Work Session to order at 6:07 p.m.

THC Products at the Liquor Stores:

City Manager, Charlie Yunker reviewed the staff memo describing a summary of the legislation status and the preliminary guidance available for cities to consider in implementing ordinances and/or policies in response to the legislation.

Liquor Operations Manager, Mike Larson described the information received from the Minnesota Municipal Beverage Association and from peers in other cities in regards to how liquor operations are integrating THC products into their stores.

Given the ability for liquor stores to sell THC beverages immediately, staff sought guidance on the Council's position on doing so considering the mission of the stores to control the sale of alcohol, and that there is still a moratorium in place for selling THC products in the city. In addition, given the new legislation on Cannabis, what the Council's position is on regulating these products when sales begin in the state in 2024-2025.

Council discussed extensively and gave direction to staff to draft ordinance language to license THC products and put in place as soon as possible, in a similar fashion to current licensing of tobacco, and align that with offering THC beverages in the stores. In addition, Council directed staff to begin work on Cannabis regulation in consistent fashion based on guidance that will be received in the coming months.

Future Work Sessions:

Next Work Session will be held on June 27th, 2023, at 5:45pm in the Council Chambers.

Adjournment:

The meeting adjourned at 6:49 p.m.

Respectfully submitted by Charlie Yunker, City Manager.



MEMORANDUM

To: Mayor Stille and St. Anthony Village City Council
From: Stephen Grittman, City Planner
Date: June 21, 2023
Meeting Date: Work Session June 27, 2023
RE: St. Anthony – THC/Hemp Moratorium and Ordinance
NAC Project No. 140.00

PROJECT STATUS

In response to the 2022 Minnesota Legislature’s adoption of an allowance for the sale and consumption of Hemp-based edible products containing cannabinoids (primarily limited amounts of THC), the City adopted an interim moratorium ordinance in late July of 2022. The purpose of the moratorium ordinance was to study the public policy issues surrounding the new legislation, gain additional guidance from the League of Minnesota Cities and other resources, and eventually, develop local regulations that manage the sale of the products allowed by the Legislature.

The moratorium ordinance was adopted for a 12-month period on July 26, 2022, and will expire on that date in 2023, pending any extension necessary to complete the City’s study of the issues. The attached material includes a sample ordinance that establishes a basic licensing program and process for applying, reviewing, issuing, and enforcing regulations for these products. If the City decides to do so, it may consider the City’s municipal liquor stores as eligible licensed locations.

The ordinance language is based on a review of several other communities adopted regulations. There are a number of specific decision points to consider, and the discussion below highlights some of those that the Council may wish include or exclude as they deem appropriate.

WORK SESSION DISCUSSION

The attached draft ordinance includes the following general sections:

- 060 – **Purpose** (simple statement referencing Statutory section)
- 061 – **Findings** (findings related to Statutory language and general standards)
- 062 - **Definitions**
- 063 – **Licensing and Requirements** (application and basis for decision)

- 064 – **Sales of the Specific Hemp Products** (from Statute)
- 065 – **Additional Requirements** (limiting packaging, labeling, and other aspects)
- 066 – **Prohibited Sales** (No sampling, no self-service, no delivery – over-the-counter only)
- 067 – **Other Requirements** (misbranding, signage/warnings, age verification, hours of sales)
- 068 – **Enforcement** (notice, hearing, revocation)
- 069 – **Penalties** (includes a sample penalties amount for discussion)

General Items for Discussion

1. **Restrictions on the Number of Licenses.** The City could limit the number of licenses it issues. There are communities that have limited the licenses to a specific number (and created a regime for determining who will get them if they have more applicants);
2. **Restrictions on the Nature of Licensee.** Currently, the City limits the number of tobacco licensees to those “grandfathered” as prior licensees. The current tobacco licensees are just a handful of gas stations (Marathon on 29th and Hwy 88, Speedway on 33rd and Stinson, and Holiday on Silver Lake Road at 38th), Cub Foods, Walgreens, and the City’s two municipal liquor stores. The City could choose to follow the tobacco licensing with its cannabinoid licensing, or it could open up cannabinoids to other retailers in the City’s Commercially zoned areas.
3. **Restrictions on the Principal or Accessory Sales.** All of the current tobacco licensees sell tobacco as an accessory aspect of their primary retailing. There are no tobacco-only licensees. The City could limit cannabinoid sales to accessory-only retailing, prohibiting a cannabinoid-only storefront.
4. **Restrictions on Sampling.** The draft regulations prohibit the sampling of products on site at the retail facility. This is unlikely to be an issue for most accessory-only retailers, and would most likely be an aspect of a retailer that specializes in the sale of cannabinoid products.
5. **Decide not to Regulate.** The legislation creates a presumption that edible cannabinoids are allowed, and the City would have to adopt regulations if it wishes to restrict, or even prohibit, the sale. If the City decides not to regulate, the products would be treated as any other edible product, and be eligible for retail sales at any properly zoned site.
6. **Manufacturing.** The attached ordinance does not regulate manufacturing of cannabinoid products. If the City is interested in regulating this aspect, there would need to be an additional section stating that, and probably, an exclusion in the zoning regulations to avoid overlooking that limitation.

The League of Cities maintains a webpage that discusses various aspects of the hemp-cannabinoid topic at <https://www.lmc.org/resources/cities-and-regulation-of-edible-cannabinoid-products/#Q8>. It is laid out in the form of an FAQ, and provides a comprehensive background on the issue that is worth reviewing for any other issues the City may wish to address.

Hemp-Derived
Cannabinoid Products

Section 111.060

Purpose. The purpose of this ordinance is to establish licensing regulations for the sale of cannabinoid products derived from hemp as provided in Minn. Stat. § 151.72.

Section 111.061

Findings of City Council. The City Council makes the following findings regarding the need to regulate, license, and inspect establishments that sell certain cannabinoid products:

- (A) By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. § 151.72 to allow for the sale of certain cannabinoid products.
- (B) This new law does not prohibit municipalities from licensing the sale of cannabinoid products derived from hemp locally.
- (C) The National Academies of Science, Engineering, and Medicine note that the growing acceptance, accessibility, and use of cannabis and its derivatives have raised important public health concerns, while the lack of aggregated knowledge of cannabis-related health effects has led to uncertainty about the impact of its use.
- (D) The Minnesota Legislature recognized the danger of cannabis use among youth by prohibiting the sale of any product containing cannabinoid or tetrahydrocannabinol (THC) extracted or otherwise derived from hemp to those under the age of 21 and requiring that edible cannabinoid products be packaged without appeal to children and in child-resistant packaging or containers.
- (E) Due to the passage of this new law by the Minnesota Legislature, the City Council believes the following rules, regulations, and standards for licensing the sale of cannabinoid products are necessary to promote and protect the public health, safety, and general welfare of the residents of St. Anthony.

Section 111.062

Definitions.

- (A) “Cannabinoid product” means any product containing nonintoxicating cannabinoids extracted from hemp, including an edible cannabinoid product, that is sold for human or animal consumption.
- (B) “Certified hemp” means the definition for the same provided in Minn. Stat. § 151.72, Subd. 1(b), as may be amended.
- (C) “Compliance checks” means the system the City uses to investigate and ensure that those authorized to sell cannabinoid products are following and complying with the requirements of state laws and this ordinance. Compliance checks involve the use of persons under the age of 21 who purchase or attempt to purchase cannabinoid products. Compliance checks may also be conducted by the City or other units of government educational, research, and training purposes or for investigating or enforcing federal, state, or local laws and regulations relating to cannabinoid

- products.
- (D) “Delivery sale” means the sale of any cannabinoid products to any person for personal consumption and not for resale when the sale is conducted by any means other than an in-person, over-the-counter sales transaction in a licensed retail establishment. Delivery sale includes, but is not limited to, the sale of any cannabinoid products when the sale is conducted by telephone, other voice transmission, mail, the internet, or app- based service. Delivery sale includes delivery by licensees or third parties by any means, including curbside pick-up.
 - (E) “Edible cannabinoid product” means any product that is intended to be eaten or consumed as a beverage by humans, contains a cannabinoid in connection with food ingredients, and is not a drug.
 - (F) “Hemp” or “Industrial Hemp” means the definition for the same provided in Minn. Stat. § 18K.02, Subd. 3, as may be amended.
 - (G) “Label” means the definition for the same provided in Minn. Stat. § 151.01, Subd. 18, as may be amended.
 - (H) “Labeling” means the definition for the same provided in Minn. Stat. § 151.72, Subd. 1(f), as may be amended.
 - (I) “Matrix barcode” means the definition for the same provided in Minn. Stat. § 151.72, Subd. 1(g), as may be amended.
 - (J) “Moveable place of business” means any form of business that is operated out of a kiosk, truck, van, automobile or other type of vehicle or transportable shelter and that is not a fixed address or other permanent type of structure licensed for over-the-counter sales transactions.
 - (K) “Nonintoxicating cannabinoid” means substances extracted from certified hemp plants that do not produce intoxicating effects when consumed by any route of administration.
 - (L) . "Operator" means the person in legal possession and control of a location by reason of ownership, lease, contract or agreement, for the sale of cannabinoid products at retail.
 - (M) “Retail establishment” means any fixed place of business where cannabinoid products are available for sale to the general public. Retail establishment for purposes of this ordinance does not include exclusive liquor stores or residences.
 - (N) “Sale” means any transfer of goods for money, trade, barter or other consideration.
 - (O) “Self-service vending” means the display for sale of cannabinoid products that are accessible to the public without the need of assistance of an employee.
 - (P) “Vending machine” means any mechanical, electrical or electronic, or other type of device that dispenses cannabinoid products upon the insertion of money, tokens, or other form of payment into or onto the device by the person seeking to purchase cannabinoid products.

Section 111.063 License Required. It will be unlawful for any person to sell at retail any cannabinoid products within the City unless the person holds a retail cannabinoid products license, in full force and effect.

(A) Procurement of License.

- (1) Any person desiring a retail cannabinoid products license will make and file with the City Clerk an application, in writing, executed in duplicate. Such application will give the name and residence address of the applicant, if an individual, will identify the location at which it is proposed to sell the cannabinoid products at retail, and will provide such other information as the City Council may require from time to time. The application will be accompanied by the required fee.
- (2) The City Clerk will immediately transmit a copy of the application to the Chief of Police, who will investigate all facts and information which he/she can reasonably find, bearing upon the question of the applicant's fitness to receive the license and to perform the duties imposed by this ordinance. Upon completing the investigation, the Chief of Police will report, in writing, her/his findings to the City Manager or designee, together with the Chief's recommendation as to the issuance of a license to the applicant. The City Manager or designee will submit to the City Council the report of the Chief of Police, together with the recommendation as to the issuance of the license to the applicant.
- (3) The City Council will consider the facts and recommendation of the Chief of Police and of the City Manager, together with any material facts which it may have or obtain, and then, by motion, will approve or deny the application to the City Clerk together with a copy of the motion. If the City Council has approved the application, it is the duty of the City Clerk to execute and deliver a license to the applicant on a form approved by the City Attorney. Such license will be for October 1st of the year of the issuance to September 30th of the following year or other such time frame as specified.

(B) Basis for Denial of License.

- (1) Grounds for denying the issuance or renewal of a license include, but are not limited to, the following:
 - (a) The applicant is under 21 years of age.
 - (b) The applicant has been convicted within the past five years of any violation of federal, state, or local law, ordinance provision, or other regulation relating to cannabinoid products.
 - (c) The applicant has had a license to sell cannabinoid products suspended or revoked within the preceding 12 months of the date of application.
 - (d) The applicant fails to provide any of the information required on the licensing application, or provides false or misleading information.
 - (e) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.

- (f) The business for which the license is requested is a moveable place of business. Only fixed-location retail establishments that are not excluded under the definition for retail establishments in this ordinance are eligible to be licensed.
- (2) Location Ineligible. No license will be approved unless the premises proposed to be licensed complies with all applicable zoning requirements.
- (C) Issued Mistakenly. If a license is mistakenly issued or renewed to a person, the City will revoke the license upon the discovery that the person was ineligible for the license under this ordinance. The City will provide the license holder with notice of the revocation, along with information on the right to appeal.

Section 111.064. Sales of Cannabinoids Derived from Hemp. In accordance with Minn. Stat. § 151.72, Subd.3, as may be amended:

- (A) A product containing nonintoxicating cannabinoids, including an edible cannabinoid product, may be sold for human or animal consumption only if all of the requirements of this section are met, provided that a product sold for human or animal consumption does not contain more than 0.3 percent of any tetrahydrocannabinol and an edible cannabinoid product does not contain more than five milligrams of any tetrahydrocannabinol in a single serving, or more than a total of 50 milligrams of any tetrahydrocannabinol per package.
- (B) No other substance extracted or otherwise derived from hemp may be sold for human consumption if the substance is intended:
 - (1) For external or internal use in the diagnosis, cure, mitigation, treatment, or prevention of disease in humans or animals; or
 - (2) To affect the structure or any function of the bodies of humans or other animals.
- (C) No product containing any cannabinoid or tetrahydrocannabinol extracted or otherwise derived from hemp may be sold to any individual who is under the age of 21.
- (D) Products that meet the requirements of this section are not controlled substances under Minn. Stat. § 152.02.
- (E) Testing Requirements. All testing must comply with the requirements set forth in Minn. Stat. § 151.72, Subd. 4, as may be amended.
- (F) Labeling Requirements. All labeling must comply with the requirements set forth in Minn. Stat. § 151.72, Subd. 5, as may be amended.

Section 111.165. Additional Requirements for Edible Cannabinoid Products. In accordance with Minn. Stat. § 151.72, Subd. 5a, as may be amended:

- (A) An edible cannabinoid product must not:

- (1) Bear the likeness or contain cartoon-like characteristics of a real or fictional person, animal, or fruit that appeals to children;
 - (2) Be modeled after a brand of products primarily consumed by or marketed to children;
 - (3) Be made by applying an extracted or concentrated hemp-derived cannabinoid to a commercially available candy or snack food item;
 - (4) Contain an ingredient, other than a hemp-derived cannabinoid, that is not approved by the United States Food and Drug Administration for use in food;
 - (5) Be packaged in a way that resembles the trademarked, characteristic, or product-specialized packaging of any commercially available food product; or
 - (6) Be packaged in a container that includes a statement, artwork, or design that could reasonably mislead any person to believe that the package contains anything other than an edible cannabinoid product.
- (B) An edible cannabinoid product must be prepackaged in packaging or a container that is child-resistant, tamper-evident, and opaque or placed in packaging or a container that is child-resistant, tamper-evident, and opaque at the final point of sale to a customer. The requirement that packaging be child-resistant does not apply to an edible cannabinoid product that is intended to be consumed as a beverage and which contains no more than a trace amount of any tetrahydrocannabinol.
- (C) If an edible cannabinoid product is intended for more than a single use or contains multiple servings, each serving must be indicated by scoring, wrapping, or other indicators designating the individual serving size.
- (D) A label containing at least the following information must be affixed to the packaging or container of all edible cannabinoid products sold to consumers:
- (1) The serving size;
 - (2) The cannabinoid profile per serving and in total;
 - (3) A list of ingredients, including identification of any major food allergens declared by name; and
 - (4) The following statement: “Keep this product out of reach of children.”
- (E) An edible cannabinoid product must not contain more than five milligrams of any tetrahydrocannabinol in a single serving, or more than a total of 50 milligrams of any tetrahydrocannabinol per package.

Section 111.166 Prohibited Sales.

- (A) Samples Prohibited. Sampling of cannabinoid products within any retail establishment licensed under this ordinance is prohibited. No person shall distribute samples of any cannabinoid products free of charge or at a nominal cost. The distribution of cannabinoid

products as a free donation is prohibited.

- (B) Coupon and Price Promotion. No person shall accept or redeem any coupon, price promotion, or other instrument or mechanism, whether in paper, digital, electronic, mobile, or any other form, that provides any cannabinoid products to a consumer at no cost or at a price that is less than the non-discounted, standard price listed by a retailer on the item or on any related shelving, posting, advertising, or display at the location where the item is sold or offered for sale, including all applicable taxes.
- (C) Self-service Displays. All cannabinoid products must be stored behind the sales counter, in a locked case, in a storage unit, or in another area not freely accessible to the general public. No person shall allow the sale of cannabinoid products in open displays that are accessible to the public without the intervention of a store employee. This section does not apply to a retail establishment, as defined in this ordinance, that is continuously staffed by an employee from which persons under 21 years of age are prohibited from entering the store.
- (D) Prohibition Against Retail Sales of Cannabinoid Products by Vending Machines. No person will sell or dispense cannabinoid products through use of a vending machine.
- (E) Delivery Sales. All sales of cannabinoid products must be conducted in person, in a licensed retail establishment under this ordinance, in over-the-counter sales transactions.

Section 111.167 Other Regulations

- (A) Adulterated or Misbranded Products. A cannabinoid product shall be considered adulterated or misbranded under the provisions set forth in Minn. Stat. §151.72, Subd. 6, as may be amended.
- (B) Signage. At each location where cannabinoid products are sold, the licensee shall display a sign in plain view to provide public notice that selling any of these products to any person under the age of 21 is illegal and subject to penalties. The notice shall be placed in a conspicuous location in the licensed establishment and shall be readily visible to any person who is purchasing or attempting to purchase these products. The sign shall provide notice that all persons responsible for selling these products must verify, by means of photographic identification containing the bearer's date of birth, the age of any person under 30 years of age.
- (C) Age Verification. At each location where edible cannabinoid products are sold, the licensee shall verify, by means of government-issued photographic identification containing the bearer's date of birth, that the purchaser or person attempting to make the purchase is at least 21 years of age. Verification is not required if the purchaser or person attempting to make the purchase is 30 years of age or older. It shall not constitute a defense to a violation of this Section that the person appeared to be 30 years of age or older.
- (D) Responsibility. All licensees are responsible for the actions of their employees regarding the sale, offer to sell, and furnishing of cannabinoid products on the licensed premises. The sale, offer to sell, or furnishing of any cannabinoid product by an employee shall be

considered an act of the licensee.

- (E) Hours of Sales. No sales of cannabinoid products will be allowed at the licensed premises after 10:00 p.m. and before 8:00 a.m. daily.

Section 111.168. Enforcement

(A) Compliance Checks and Inspections. All licensed premises must be open to inspections by law enforcement or other authorized city officials during regular business hours. From time to time, but at least once per year, the City will conduct compliance checks. The City will conduct a compliance check that involves the participation of a person at least 17 years of age, but under the age of 21 to enter the licensed premises to attempt to purchase cannabinoid products. Prior written consent from a parent or guardian is required for any person under the age of 18 to participate in a compliance check. Persons used for the purpose of compliance checks will be supervised by law enforcement or other designated personnel.

(B) Civil Penalty, Suspension or Revocation of Licenses.

- (1) The City Council will follow the provisions of this section of the ordinance on the suspension, revocation or imposition of a civil penalty against any license granted under this ordinance.
- (2) Notice of Violation. The Chief of Police will provide, in writing, to the licensee either personally or by mail, notice of any alleged violation of the provisions of this ordinance or Minnesota Statutes Chapter 151, committed in the operation of the licensee's business, and provide notice to the City Attorney's Office. If the City Attorney's Office determines from the facts and circumstances reported, together with any other facts and circumstances known to it, that the violation may warrant a civil penalty, suspension or revocation of the license held by the licensee, it will notify the licensee, and set a time and place for a hearing sufficiently in advance to provide ten days written notice of the time, place and purpose of such hearing to the licensee.
- (3) Hearing on Alleged Violations. The hearing will be held before an independent hearing officer, in accordance with Section 1100 of the 2007 Code of Ordinances of the City of St. Cloud. At the time of the hearing, the licensee may appear and present any evidence which is material to the investigation. The hearing officer will make findings of fact as to whether a violation of the provisions of this ordinance or Minnesota Statutes Chapter 151 have been committed in the operation of the licensee's business and whether the violation was willful in nature. The hearing officer will also make a recommendation as to what penalty, if any, will be applied. The City Council will adopt the hearing officer's findings of fact that the licensee has violated any of the provisions of this ordinance or State law, and may impose a civil fine, suspend or revoke the license in accordance with the schedule in Section 111.xxx 90 of this ordinance.
- (4) Mandatory Revocation. The Council will revoke the license of any licensee under this ordinance if the licensee willfully violates any provisions of this ordinance or

Minnesota Statutes Chapter 151.

Section 111.169 Penalties for Violations.

- (1) Upon a violation by a licensee holding a cannabinoid products license of any provision of this ordinance or any provision of state law regulating the sale of cannabinoid products, or failing to comply with any other requirements of Minn. Stat. § 151.72, the City Council may impose a civil fine, suspend or revoke the license in accordance with the following schedule:

First violation...	fine up to \$300.00
Second violation within 36 months	fine up to \$600.00 and a 30-day license suspension
Third violation within 36 months	fine up to \$1,000.00 and a license revocation
Violation during period of suspension...	license revocation

- (2) Any civil fine assessed against a licensee pursuant to this section must be paid in full within 30 days from receipt of written notification of the City Council’s imposition of the civil fine. Failure to pay the fine within that time period will result in a ten-day license suspension. Licensees whose licenses have been revoked may not be issued a new license within six months from the effective date of such revocation.

FUTURE COUNCIL AGENDA ITEMS

Date	Type		Staff Present
2023			
July 11	Work Session	2024 Initial Property Tax Levy Scenarios	City Council City Manager
July 11	Regular	Planning Commission items from June Quarterly Donations & Grants Quarterly Goals Update THC Licensing Audit Report	City Council City Manager Finance Director
July 25	Work Session	Brew Pub Licensing Food Trucks	City Council City Manager
July 25	Regular	Liquor Operations Mid Year Report VillageFest Presentation Night to Unite Presentation Night to Unite Proclamation	City Council City Manager Liquor Op Mgr Police Chief
August 8	Work Session	Staff proposed 2024 Budget and Levy Presentation Discuss Updated Levy Scenarios Discuss SA Relief Association Benefit Increase	City Council City Manager
August 8	Regular	Planning Commission items from July Spirit of St. Anthony Award	City Council City Manager
August 22	Regular	2024 Proposed Budget & Levy Presentation Approve 2022 Feasibility Study and Order Plans and Specs	City Council City Manager Finance Director
September 12	Work Session	Code Amendments	City Council City Manager City Planner
September 12	Regular	Planning Commission items from August 2024 Preliminary Operating Budget and Levy- PUBLIC HEARING Students in Leadership-Consent	City Council City Manager Finance Director
September 26	Work Session	Single Family Home Rentals	City Council City Manager City Planner
September 26	Regular	Fire Prevention Presentation Approve Union Contracts	City Council City Manager Fire Dept
October 10	Work Session	2024 Long term capital budget plans	City Council City Manager Finance Director

FUTURE COUNCIL AGENDA ITEMS

Date	Type		Staff Present
October 10	Regular	Preliminary Certification of Delinquent Waste Hauler Accounts-Consent Agenda Preliminary Certification of Delinquent Utility Accounts-Consent Agenda Planning Commission items from September	City Council City Manager
October 24	Work Session	2024 Water and Sewer Budgets and rate adjustments	City Council City Manager Finance Director
October 24	Regular	Quarterly Donations & Grants Quarterly Goals Update Approval of CIP	City Council City Manager Finance Director
November 13	Work Session	Planning Commission Interviews	City Council City Manager
November 14	Regular	Planning Commission items from October Authorizing polling places for 2023 1st Reading Water, Sewer, & Stormwater- PUBLIC HEARING Presentation on Water and Sewer Rates	City Council City Manager Finance Director
November 28	Work Session	General Fund Surplus Transfers Planning & Parks Commission Interviews	City Council City Manager
November 28	Regular	Fire Prevention Poster Winners 2nd Reading and Adoption Water, Sewer, & Stormwater Street Project Approve Plans & Specifications, Authorize Advertisement for Bids	City Council City Manager
December 12	Work Session		City Council City Manager
December 12	Regular	Planning Commission items from November Appoint Parks and Planning Commissioners and Chair/Vice Chairs Setting Salary of City Manager Authorizing Transfers & Closing of Specified Funds Setting the 2024 City & HRA Budgets and Final Property Tax Levy - PUBLIC HEARING 2024 Fee Schedule Quarterly Goals update Final reading and adoption of water, sewer, & stormwater Students in Government Presentation	City Council City Manager Finance Director
December 27	Regular		
2024			
January 09	Work Session		City Council City Manager
January 09	Regular	Planning Commission items from December Housekeeping Resolutions Resolution for the Street Improvement Bond Reimbursement Quarterly Donations & Grants Quarterly Goals update NYFS Agreement Outside Orgs-Council	City Council City Manager

FUTURE COUNCIL AGENDA ITEMS

Date	Type	Staff Present	
January 23	Regular	Public Works Snow Plowing Operations presentation	City Council City Manager
February 13	Work Session		City Council City Manager
February 13	Regular	Planning Commission items from January Water Conservation Poster Winners Public Hearing-2024 Budget Calendar and Process 2024 Planning Commission Work Plan- (motion only) 2024 Parks and Environmental Commission Work Plan- (motion only) Administration Annual Report Liquor License Renewals	City Council City Manager Finance Director
February 27	Regular	Metro-Inet Presentation GreenCorp Member application-resolution Adoption of Strategic Plan Liquor Annual Report	City Council City Manager Liquor Op Manager Public Works Director
March 12	Work Session		City Council City Manager
March 12	Regular	Planning Commission Items from February Public Works Annual Report	City Council City Manager Public Works Director
March 26	Regular	Police Annual Report Wyland Water Challenge	City Council City Manager Police Dept
April 9	Work Session		City Council City Manager
April 9	Regular	Planning Commission Items from March Quarterly Donations & Grants Fire Annual Report Arbor Day Proclamation Earth Day Proclamation Quarterly Goals Update	City Council City Manager Fire Dept
April 23	Regular	Finance Annual Report Insurance Renewal & Term Limits- Consent (Odd Years) New Liquor License- 3701 Stinson Blvd- PUBLIC HEARING	City Council City Manager Finance Director
May 14	Work Session	Discuss Debt Levy/Updated Street Improvement Plan	City Council City Manager

FUTURE COUNCIL AGENDA ITEMS

Date	Type		Staff Present
May 14	Regular	Planning Commission items from April Finance Annual Report	City Council City Manager
May 28	Regular	Villager of the Year and Business of the Year	City Council City Manager
June 11	Work Session	Initial Debt Levy Scenarios	City Council City Manager Liquor Manager
June 11	Regular	Planning Commission Items from May Authorize preparation of feasibility study for 2025 street project	City Council City Manager
June 25	Regular	Commissioner MaryJo McGuire Presentation Approval of 2025 debt levy- PUBLIC HEARING	City Council City Manager