



3301 Silver Lake Road  
 St. Anthony Village, Minnesota 55418  
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-For Office Use Only-	
Application Submittal Date	_____
Fee Paid	<b><u>\$40.00</u></b>
Worker's Comp Certificate	_____
License Number	_____
Council Approval Date	_____

**BENCH LICENSE APPLICATION**

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Federal ID # \_\_\_\_\_ MN ID # \_\_\_\_\_

*Person to Contact in Regards to Bench:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Is this a new bench? \_\_\_\_\_ (if yes, see attached installation requirements)

The following attachments must be included:

- 1) Scale drawing showing the size and location details of the bus/transit bench relative to all other objects on the property including the layout of applicable adjacent roadways, intersections, traffic signage, sidewalks, trails, utility poles, fences and other objects in the vicinity.
- 2) Written consent of the road authority, as defined in Minnesota State Statutes 160.02, if the City of Saint Anthony Village is not the road authority.
- 3) Detailed plans and specifications of the proposed bench including the general nature of the advertising matter, if any, to be posted thereon and total surface area intended as signage not to exceed 12 square feet using the front, or seating side surface only of the bench backrest.
- 4) General liability Certificate of Insurance from an insurance company rated "A" by A.M. Best Company and authorized to do business in the State of Minnesota, naming the City as additional insured in the minimum amount of one million dollars (\$1,000,000) for any and all claims arising out of the use or existence of a bus/transit bench. The certificate shall provide for automatic notification of the City with a minimum thirty (30) days advanced notice in the event of cancellation.

*I hereby apply for the following license (s) for the term of one year, beginning March 15<sup>th</sup> of the current year and ending March 15<sup>th</sup> of the following year, in the City of St. Anthony Village, Hennepin/Ramsey County, State of Minnesota.*

*The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulations as the Council of the City of St. Anthony Village may from time to time prescribe, including Minnesota §176.182. I have attached a copy of my Workers' Compensation Insurance Certificate.*

*I agree to defend, indemnify and hold harmless the City of St. Anthony from any claims, injuries, or damages arising out of or connected with the use or existence of the transit benches.*

\_\_\_\_\_ *Applicant's Signature*

\_\_\_\_\_ *Date*

Inspections:

Public Works Department: \_\_\_\_\_ Date: \_\_\_\_\_

Renewal Only: \_\_\_\_\_

## Application Review and Installation Requirements

- 1) Complete application and submit required attachments prior to expiration date.
- 2) Upon receipt of completed application your permit application will be reviewed by staff.
- 3) The licensee shall install **new** benches in accordance with the following standards.
  - a) *Bus/Transit Stops: A bench shall only be placed at a bus/transit stop on an established bus route.*
  - b) *Location: A bench shall be placed parallel to and no nearer than three (3) feet from the roadway curb or the edge of the roadway where no curb exists and shall not obstruct a pathway.*
  - c) *Number: No more than one bus/transit bench, located outside of a shelter, may be placed at a single established bus/transit stop location.*
  - d) *Proximity to Other Benches: No bus/transit bench may be placed within 300 feet of any other bench on the same side of the roadway from which service is to be delivered.*
  - e) *Materials: A bus/transit bench shall be constructed of durable materials including, but not limited to concrete, wood, plastic, or combination thereof, with colors limited to whites, earth tones of subdued greens, grays, browns, reddish-browns, and golds.*
  - f) *Construction and Size: The bus/transit bench shall be of sufficient weight or shall be secured in a manner to minimize the potential of accidental tipping or vandalism. No bus/transit bench shall be fastened, secured, or anchored to any property of the City, County or public utility. Size limitations of bus/transit benches shall be; Height – 42 inches maximum, Width – 30 inches maximum and Length – seven feet maximum.*
  - g) *Structure Maintenance: When directed by the Code Official, Licensee shall within forty-eight (48) hours remedy any report of refuse and litter issues. Within 72 hours of a snow fall or other weather event, removal of ice and snow in a manner such that each bench shall be fully accessible to and from any sidewalk or roadway adjacent to the bus/transit bench shall be achieved. Licensee shall inspect benches monthly for any grass or weeds in excess of six (6) inches, graffiti, damaged or broken parts and shall remedy deficiencies within 48 hours after being discovered or reported.*
  - h) *Advertising Matter: Advertising matter may be displayed only on the front (roadway side) surface of the backrest of bus/transit bench and shall not exceed 12 square feet in surface area. Advertisements for liquor or beer, tobacco, political advertisements, obscene, immoral or illegal matter is prohibited on all transit bench signs. No advertising matter on any transit bench may display the words “Stop”, “Look”, “Drive In”, “Danger” or any other word, phrase or symbol, reflective material, or illumination device, which might interfere with, mislead or distract traffic.*